

# **Rabun County Water and Sewer Authority**

## **Meeting Minutes**

### **July 11th, 2017**

#### **I. Call to order**

Chairman Sam Beck called to order the regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM on July 11th, 2017, at the Development Authority of Rabun County (DARC).

#### **II. Roll call**

The following persons were present: Sam Beck, Greg Peters, Jerry Krivsky, Dallas Taylor and Ray Becker. A quorum was present. General Manager Brendan Thompson was also present as well as employees Justin McCall, Rusty Hunnicutt and Christian Lovell. Other guests were present, including media reps.

#### **III. Approval of minutes from prior meetings**

Minutes of the regular meeting June 13<sup>th</sup>, 2017 had been emailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Becker. **Motion carried**

#### **IV. General Manager's Report**

- June 2017 ending balance on RCWSA Operating Bank Account is \$68,779.87.
- Review of FY 2017 Operating Budget status.
- June 2017 Water bill has been delivered to the City of Clayton. Unit Rate is \$2.86/1000 gallons beginning in July 2016. Amount is \$92,596.59 due by July 15, 2017. Billable volume for the month of May 2017 was 34,189,960 gallons or 34,189.96 billable units. The billing volume for June 2017 was 32,376,430 gallons or 32,376.43 billable units; a decrease of 1,813,530 gallons or -5.3% from May 2017 to June 2017.
- North Loop Water System Status
  - Little Tennessee WTP pumped to distribution system volume for June 2017 was 15,487,000 gallons; May 2017 was 14,828,000 gallons; an increase of 659,000 gallons or 4.4%.

- Unaccounted for water June 2017: 2.81%
  - Meter readings for June 2017 were taken by the RCWSA on June 27, 2017.
  - Billings went out June 30, 2017.
  - No new taps for the month of June 2017.
- Fire Hydrant maintenance and valve exercising is ongoing.

Mr. Beck updated the board of discussions with Smoke House Knob homeowners about the possibility of taking over their water system. Mr. Beck thought the board should adopt a policy as to how to handle this and future similar inquiries of this nature. Mr. Thompson updated the Board stating that he had put together a Standards and Specifications for Water Mains and Sanitary Sewers, as well as a Review Checklist for projects. Mr. Thompson asked the Board for another month to put together the Policy Resolution after consulting with Legal Counsel. Mr. Taylor asked if the Homeowners had been updated and Mr. Thompson indicated that he would do that update. Mr. Peters made a motion to table the issue to give Mr. Thompson more time to put together a Policy Resolution for the board. Seconded by Mr. Becker. **ALL IN FAVOR**

#### **V. Sky Valley Sanitary Sewer Update**

Mr. Thompson stated that Mr. Bryan with EMI had updated him that EMI is still working on the plans and putting together estimates. Currently the focus is on not disturbing the golf course.

#### **VI. Approval of invoices**

Mr. Peters made the motion that the Authority pay the outstanding invoices which this month was only the General Manager's expense report. Seconded by Mr. Krivsky. **Motion carried.**

#### **VII. General Discussion**

Ms. Terri Dobbs, the mayor of Tallulah Falls, addressed the Board asking about the Service Delivery Strategy (SDS) negotiations. Mr. Beck stated that the RCWSA was not a party to the SDS agreement. Mr. Beck further stated that the RCWSA did

have an Intergovernmental Agreement (IGA) in place with the Rabun County Board of Commissioners whereby the RCWSA would own, operate and maintain the water and sewer infrastructure in the County's portion of the SDS. Ms. Dobbs offered her services to rectify the impasse between the RCBOC and the City of Clayton. Mr. Beck stated that that offer was helpful, but that previous negotiations had been unsuccessful because Clayton City Council had not approved what had been negotiated between the RCBOC and the City representatives.

Ms. Angie Dickerson, manager of the Vista Ridge Apartments, addressed the Board with a request that the RCWSA provide sanitary sewer service to the Vista Ridge Apartments. Mr. Beck stated that the RCWSA provides water service to the apartments, but cannot provide sewer service to the apartments because, by the contract entered into between the Rabun County BOC and the City of Clayton, Clayton has the right to provide the sanitary sewer service to the apartments. Ms. Dickerson stated that the sewer bill was as much as 3 to 4 times the water bill. Ms. Dickerson indicated that she was satisfied with the RCWSA's provision of water and the services provided by Justin McCall, but that the sewer bill was too much of a burden on the tenants, most of whom are low income residents. Mr. Beck recommended that Ms. Dickerson discuss the issue with Clayton's City Manager, Cissy Henry.

Mr. Thompson welcomed the RCWSA's newest employee, Rusty Hunnicutt.

### **VIII. Meeting Adjourned**

Having no further business to discuss, Mr. Peters made a motion to adjourn seconded by Mr. Becker. **ADJOURNED**

Respectfully Submitted,

Brendan Thompson  
GM RCWSA