



Rabun County Water and Sewer Authority Meeting Minutes January 8, 2019

I. Call to order

Chairman Sam Beck called to order the regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM on January 8, 2019, at the Development Authority of Rabun County.

II. Roll call

The following persons were present: Sam Beck, Greg Peters, Jerry Krivsky, Jeff Hunter and Dallas Taylor. A quorum was present. General Manager Brendan Thompson and Zack Bryan with EMI were also present.

III. Approval of minutes from prior meetings

- * Minutes of the regular meeting December 11, 2018 had been emailed to the members. Mr. Krivsky made a motion to approve the minutes seconded by Mr. Peters.

ALL IN FAVOR

IV. General Manager's Report

- * December 2018 ending account balance was \$170,790.56. December 2018 water bill to City of Clayton was \$105,995.28. The billing volume for the South Water System for December 2018 was 35,214,380 gallons; an increase of 3,411,290 gallons or 10.7% from November 2018 to December 2018.
- * LTWTP pumped to distribution system for December 2018 was 10,588,000 gallons; a decrease of 913,000 gallons or -7.9% from November 2018.
- * Meter readings for December 2018 were taken by RCWSA on December 26, 2018. Bills were sent out on December 28, 2018.
- * Mr. Thompson stated there were no new water taps for December 2018.
- * Unaccounted for water volume (North Water System) for December 2018 was 3.38%.
- * Fire hydrant maintenance and valve exercising is ongoing.
- * RCWSA Audit is complete and has been delivered to Georgia DCA and GEFA.

V. Rabun County Building and Grounds Sanitary Sewer

Larry Dodd Construction has been awarded a change order to complete the metering manhole installation in the amount of \$60,000. The metering manhole is expected to arrive the third week of January 2019. Upon arrival, Mr. Thompson will set up a pre-construction meeting with RCWSA staff, Dodd Construction, Jeff Duvall (owner of the property) and staff from the City of Clayton to discuss scheduling and scope of the installation.

VI. Paws 4 Life Sanitary Sewer

Pre-construction meeting was December 17, 2018 with Dale Construction (Derek Dale). Schedule and scope of the installation was discussed. Notice-to-Proceed was set for February 4, 2019. Installation should take about three weeks depending on weather.

VII. Sky Valley Sanitary Sewer Update

No new updates.

VIII. Approval of Invoices

Mr. Hunter made a motion to pay invoices seconded by Mr. Peters.

ALL IN FAVOR

IX. Other Business

Mr. Hunter made a motion to release a copy of the FY2018 Audit to the press seconded by Mr. Taylor. The Motion included asking Mr. Thompson to send a short press release announcing the results of the FY 2018 Audit.

ALL IN FAVOR

Motion to Adjourn – Made by Mr. Krivsky; seconded by Mr. Taylor.

ALL IN FAVOR.

ADJOURNED