



## **Rabun County Water and Sewer Authority Meeting Minutes February 12, 2019**

### **I. Call to order**

Vice Chairman Greg Peters called to order the regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM on February 12, 2019, at the Development Authority of Rabun County.

### **II. Roll call**

The following persons were present: Greg Peters, Jerry Krivsky, Jeff Hunter, Jeff Reeves, Claude Rickman and Dallas Taylor. A quorum was present. General Manager Brendan Thompson and Zack Bryan with EMI were also present.

### **III. Approval of minutes from prior meetings**

- \* Minutes of the regular meeting January 8, 2019 had been emailed to the members. Mr. Hunter made a motion to approve the minutes seconded by Mr. Rickman.

**ALL IN FAVOR**

### **IV. General Manager's Report**

- \* January 2019 ending account balance was \$111,301.09. January 2019 water bill to City of Clayton was \$101,114.36. The billing volume for the South Water System for January 2019 was 33,592,810 gallons; a decrease of 1,621,570 gallons or -4.6% from December 2018 to January 2019.
- \* LTWTP pumped to distribution system for January 2019 was 10,594,000 gallons; an increase of 6,000 gallons or .06% from December 2018.
- \* Meter readings for January 2019 were taken by RCWSA on January 25, 2019. Bills were sent out on February 1, 2019.
- \* Mr. Thompson stated there were no new water taps for January 2019.
- \* Unaccounted for water volume (North Water System) for January 2019 was 2.57%.
- \* Fire hydrant maintenance and valve exercising is ongoing.

### **V. RCWSA South System Metering**

Four (4) large master meters are left to install per the contract with City of Clayton.

These are meters at Stonewall Estates Road, Springhouse Valley Road, Woodall Road and Clayton at the Golf Course. Three (3) contractors are bidding on the Projects, Dodd Construction, Dale Construction and Cedar Farms Construction. Bids are due February 26, 2019 with work commencing in the next 5 to 7 weeks. Plan to be initially online by May 31, 2019 with trial runs over the following 6 weeks to meet the July 31, 2019 deadline.

#### **VI. Rabun County Building and Grounds Sanitary Sewer**

Last part of the project is the installation of the Sanitary Sewer Metering Manhole. Submittals for the Sewer Metering Manhole have been approved. Sewer Metering Manhole has been ordered. 8-10 weeks on Sewer Metering Manhole delivery, then installation can begin.

#### **VII. Paws 4 Life Sanitary Sewer**

Dale Construction has submitted the specifications for the Lift Station. Once the submittals are approved, Dale Construction will place the order for the materials and equipment. Installation should begin within the next 5 to 7 weeks.

#### **VIII. Sky Valley Sanitary Sewer**

No new updates.

#### **IX. Approval of Invoices**

Mr. Krivsky made a motion to approve payment of invoices. Mr. Rickman seconded.

**ALL IN FAVOR**

Motion to Adjourn – Made by Mr. Rickman.

**ALL IN FAVOR.**

**ADJOURNED**