



## **Rabun County Water and Sewer Authority Meeting Minutes March 12, 2019**

### **I. Call to order**

Chairman Sam Beck called to order the regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM on March 12, 2019, at the Development Authority of Rabun County.

### **II. Roll call**

The following persons were present: Chairman Sam Beck, Vice-Chairman Greg Peters, Treasurer Jerry Krivsky, Secretary Brett Cohee, Jeff Hunter, Dallas Taylor and Claude Rickman. A quorum was present. General Manager Brendan Thompson, Zack Bryan with EMI and Justin McCall and Christian Lovell with the Rabun County Water & Sewer Authority were also present.

### **III. Approval of minutes from prior meetings**

- \* Minutes of the regular meeting February 12, 2019 had been emailed to the members. Mr. Rickman made a motion to approve the minutes seconded by Mr. Krivsky.

**ALL IN FAVOR**

### **IV. General Manager's Report**

- \* February 2019 ending account balance was \$185,024.21. February 2019 water bill to City of Clayton was \$90,483.85. The billing volume for the South Water System for February 2019 was 30,061,080 gallons; a decrease of 3,531,730 gallons or -10.5% from January 2019 2018 to February 2019.
- \* LTWTP pumped to distribution system for February 2019 was 10,084,000 gallons; a decrease of 510,000 gallons or -4.8% from January 2019.
- \* Meter readings for February 2019 were taken by RCWSA on February 25, 2019. Bills were sent out on March 1, 2019.
- \* Mr. Thompson stated there were no new water taps for February 2019.
- \* Unaccounted for water volume (North Water System) for February 2019 was 3.78%.
- \* Fire hydrant maintenance and valve exercising is ongoing.
- \* Mr. Thompson informed the Board that Georgia Power will shut down

Multitrade for at least 3 weeks beginning March 18, 2019.

**V. RCWSA South System Metering**

Four (4) large master meters are left to install per the contract with City of Clayton. These are meters at Stonewall Estates Road, Springhouse Valley Road, Woodall Road and Clayton at the Golf Course. Dodd Construction was the low bidder and projects that the project will be completed by early June 2019 to meet the contract install date of July 31, 2019.

**VI. Rabun County Building and Grounds Sanitary Sewer**

Last part of the project is the installation of the Sanitary Sewer Metering Manhole. Submittals for the Sewer Metering Manhole have been approved. Sewer Metering Manhole has been ordered. Sewer Metering Manhole to be shipped by April 19, 2019, upon receipt installation can begin.

**VII. Paws 4 Life Sanitary Sewer**

Dale Construction has submitted the specifications for the Lift Station. Once the submittals are approved, Dale Construction will place the order for the materials and equipment. Installation should begin within the next 5 to 7 weeks.

**VIII. Resolution 2019-01.** Resolution authorizes Chairman Beck to enter into an Intergovernmental Agreement with RCBOC to receive SPLOST funds in the amount of \$110,000 to use for the new RCWSA Office/Shop Building construction. IGA ensures the SPLOST funds are spent properly and legally. Mr. Rickman made a motion to approve, seconded by Mr. Peters.

**ALL IN FAVOR**

**IX. Sky Valley Sanitary Sewer Update**

No new updates.

**X. Approval of Invoices**

Mr. Cohee made a motion to approve invoices, seconded by Mr. Hunter.

**ALL IN FAVOR**

Motion to Adjourn – Made by Mr. Rickman, seconded by Mr. Peters

**ALL IN FAVOR.**

**ADJOURNED**