



Rabun County Water and Sewer Authority Meeting Minutes August 13, 2019

I. Call to order

Vice Chairman Greg Peters called to order the regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM on August 13, 2019, at the Development Authority of Rabun County.

II. Roll call

The following persons were present: Vice Chairman Greg Peters, Treasurer Jerry Krivsky, Secretary Brett Cohee, Jeff Hunter, Claude Rickman, Dallas Taylor and Roger Mullins. A quorum was present. General Manager Brendan Thompson and members of the media were also present.

III. Approval of minutes from prior meetings

- * Minutes of the regular meeting July 9, 2019 had been emailed to the members. Mr. Hunter made a motion to approve the minutes seconded by Mr. Krivsky.

ALL IN FAVOR

IV. General Manager's Report

- * July 2019 ending account balance was \$131,810.19. July 2019 water bill to City of Clayton was \$110,132.68. The billing volume for the South Water System for July 2019 was 35,526,670 gallons; an increase of 3,839,210 gallons or 12.1% from June 2019 to July 2019.
- * Mr. Thompson gave an update of the status of the South Water Billing Methodology. Mr. Thompson indicated that the new billing methodology would start with the August 1, 2019 through the August 25, 2019 cycle and would use the new large meters (1-8" and 3-6" meters) and 5-2" meters to bill the City of Clayton. Preliminary meter readings indicated that the billing volumes for the City of Clayton were down approximately 25%. Mr. Thompson and his staff along with EMI consultants were moving forward with analyzing the South Water System to determine customers of City of Clayton that were tapped onto the RCWSA 10-inch DIP main and were not being billed the wholesale rate, as well as determine if the City of Clayton

had tapped onto the RCWSA 10-inch DIP main for other water mains. Mr. Thompson indicated that this process could take up to 24 months. The goal for this analysis was to lower the unaccounted for water from 25% to 10-15%.

- * LTWTP pumped to distribution system for July 2019 was 16,685,000 gallons; an increase of 1,494,000 gallons or 9.8% from June 2019.
- * Meter readings for July 2019 were taken by RCWSA on July 25, 2019. Bills were sent out on July 31, 2019.
- * Mr. Thompson stated there were no new water taps for the month of July 2019.
- * Unaccounted for water volume (North Water System) for July 2019 was 3.2%.
- * Fire hydrant maintenance and valve exercising is ongoing.

V. RCWSA New Office - Shop Building

Outer structure has been completed. Inside framing should start this week. Plumbing and electrical is to be installed after inside framing is complete. The estimated time frame to move in is early 2020.

VI. RCWSA Resolution 2019-03

On July 30, 2019, the Rabun County Board of Commissioners signed a Resolution and Bill of Sale to grant ownership of the Rabun County Golf Course, Rabun County Building and Grounds and Rabun County Coroner's sanitary sewer infrastructure to the Rabun County Water & Sewer Authority. RCWSA Resolution 2019-03 formally acknowledges that the RCWSA accepts the aforementioned sanitary sewer infrastructure. Mr. Cohee made a motion to approve Resolution 2019-03 seconded by Mr. Rickman.

ALL IN FAVOR

VII. Sky Valley Sanitary Sewer Update

No new updates.

VIII. Approval of Invoices

Mr. Hunter made a motion to approve invoices, seconded by Mr. Cohee.

ALL IN FAVOR

Motion to Adjourn - Made by Mr. Rickman, seconded by Mr. Hunter.

ALL IN FAVOR.

ADJOURNED

Exhibit A

Lake Rabun WTP and South of Clayton Water System

