



Rabun County Water and Sewer Authority Meeting Minutes April 13, 2021

I. Call to order

Vice-Chairman Greg Peters called to order the April 2021 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM April 13, 2021, at the Rabun County Water & Sewer Authority Business Office.

II. Roll call

Vice Chairman Greg Peters, Treasurer Jerry Krivsky, Jeff Hunter, Tim Darrah, Roger Mullens were present at the RCWSA Business Office. Dallas Taylor attended by telephone. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Distribution and Collections Manager Justin McCall, Construction and Maintenance Manager, Christian Lovell, RCWSA Field Technician Rusty Hunnicutt, Zack Bryan with EMI and Megan Broome with The Clayton Tribune were also present at the RCWSA Business Office.

III. Approval of minutes from prior meetings

- * Minutes of the regular meeting March 9, 2021 had been e-mailed to the members. Mr. Darrah made a motion to approve the minutes, seconded by Mr. Krivsky.

ALL IN FAVOR

IV. General Manager's Report

- * March 2021 ending account balance was \$57,389.66. March 2021 water bill to City of Clayton was \$106,038.25. The pumped to distribution system volume for the South Water System (LRWTP) for March 2021 was 33,632,000 gallons; an increase of 830,000 gallons or 2.5% from February 2021.
- * City of Clayton's March 2020 volume was 28,854,722 gallons and March 2021 volume was 33,240,830 gallons; an increase of 4,386,108 gallons or 15.2% from March 2020 to March 2021.
- * North Water System (LTWTP) pumped to distribution system for March 2021 was 14,357,000 gallons; an increase of 1,867,000 gallons or 14.9%

from February 2021.

- * Meter readings for March 2021 were taken by RCWSA on March 25, 2021. Bills were sent out on March 31, 2021.
- * Mr. Thompson stated there was one new water tap for the North System in March 2021; Edward Shelton, Ridges of Rabun.
- * Unaccounted for water volume (South Water System) for March 2021 was 1.8%.
- * Unaccounted for water volume (North Water System) for March 2021 was 3.1%.
- * Mr. Thompson stated that regular preventative maintenance on motors and machinery is ongoing at Rabun County Water Reclamation Facility.
- * Fire hydrant maintenance and valve exercising is ongoing.

V. Appoint Review Committee for General Manager, Brendan Thompson's, Performance Appraisal

Chairman Sam Beck, Vice Chairman Greg Peters, Tim Darrah and Jeff Hunter were appointed to review Mr. Thompson's performance appraisal.

VI. Review and discussion of RCWSA Resolution 2021-01

The board reviewed and discussed RCWSA Resolution 2021-01 concerning FY 2022 North Water, South Water and Wastewater Budgets and associated rates, fees and charges adjustments. Mr. Thompson presented the Excel Spreadsheet Budgets to the Board from his laptop and reviewed the 5-year outlook for revenue, expenses and rates fees and charges adjustments. Mr. Darrah made a motion to approve Resolution 2021-01, Mr. Mullens seconded.

ALL IN FAVOR.

VII. Approval of Invoices

Mr. Hunter made a motion to approve invoices, seconded by Mr. Mullens.

ALL IN FAVOR.

Motion to Adjourn - Made by Mr. Darrah.

ALL IN FAVOR.

ADJOURNED