



Rabun County Water and Sewer Authority Meeting Minutes August 10, 2021

I. Call to order

Chairman Sam Beck called to order the August 2021 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM August 10, 2021, at the Rabun County Water & Sewer Authority Business Office.

II. Roll call

Chairman Sam Beck, Vice Chairman Greg Peters, Treasurer Jerry Krivsky, Secretary Brett Cohee, Jeff Hunter, Tim Darrah, Roger Mullins and Claude Rickman were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Distribution & Collection Manager Justin McCall, Zack Bryan with EMI and The Clayton Tribune were also present at the RCWSA Business Office.

III. Approval of minutes from prior meetings

- * Minutes of the regular meeting July 13, 2021 had been e-mailed to the members. Mr. Hunter made a motion to approve the minutes, seconded by Mr. Darrah.

ALL IN FAVOR

IV. General Manager's Report

- * July 2021 ending account balance was \$88,342.84. July 2021 water bill to City of Clayton was \$114,033.79. The pumped to distribution system volume for the South Water System (LRWTP) for July 2021 was 36,551,000 gallons; an increase of 739,000 gallons or 2.1% from June 2021.
- * City of Clayton's July 2020 volume was 38,026,000 gallons and July 2021 volume was 34,953,412 gallons; a decrease of 3,072,588 gallons or - 8.1% from July 2020 to July 2021.
- * North Water System (LTWTP) pumped to distribution system for July 2021 was 16,080,000 gallons; a decrease of 573,000 gallons or -3.4% from June 2021.
- * Meter readings for July 2021 were taken by RCWSA on July 27, 2021. Bills were sent out on July 30, 2021.
- * Mr. Thompson stated there was one new tap for the North Water System in the

month of July 2021.

- * Unaccounted for water volume (South Water System) for July 2021 was 4.7%.
- * Unaccounted for water volume (North Water System) for July 2021 was 5.1%.
- * Mr. Thompson stated that regular preventative maintenance on motors and machinery is ongoing at Rabun County Water Reclamation Facility.
- * Fire hydrant maintenance and valve exercising is ongoing.

V. Status Report for RCWSA – City of Clayton Negotiations to Bring Water from the North Water System to Augment Water Supply from LRWTP while LRWTP Filters Are Rehabilitated

Mr. Thompson reviewed his response letter back to the City of Clayton's attorney Mitch Baker. Mr. Cohee made a motion to send the response letter to Mr. Baker, seconded by Mr. Krivsky.

ALL IN FAVOR

VI. Status Report for Rabun County Redundancy Water Main

The board unanimously approved moving forward with the redundancy line project. The RCWSA is looking to move forward with the design of the project and accelerate the project as much as possible. Funding sources are to be identified by Mr. Thompson. These include, but not limited to SPLOST, T-SPLOST (Wolffork Road and Wolffork Church Road), Grants (For elevated 750,000-gallon storage tank), possible Federal Funding under the Infrastructure Act, GEFA loans and possible re-finance of the Lake Rabun WTP 2015 Bond.

VII. \$26,000 outstanding payment from Clayton on April 2021 Water Bill

The RCWSA Board instructed Mr. Thompson to send a demand letter with supporting information (even though the contract does not require supporting information) to the City of Clayton's attorney Mitch Baker. This \$26,000 deficit was based on the existing Wholesale Water Agreement between the RCWSA and Clayton, Addendum 1, which covers malfunctions of the meter. The meter, located at the Golf Course, had a rock lodged in the meter insert causing the meter to read too low.

VIII. Approval of Invoices

Mr. Cohee made a motion to approve invoices, seconded by Mr. Hunter.

ALL IN FAVOR

Motion to Adjourn - Made by Mr. Darrah.

ADJOURNED