



Rabun County Water and Sewer Authority Meeting Minutes June 14, 2022

I. Call to Order

Chairman Sam Beck called to order the June 2022 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, June 14, 2022, at the Rabun County Water and Sewer Authority Business Office.

II. Roll Call

Chairman Sam Beck, Treasurer Jerry Krivsky, Secretary Brett Cohee, Dallas Taylor, Tim Darrah, Dee Daley and Stephen Arbitter were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Distribution and Collections Manager Justin McCall, Wastewater System Manager Davis Speed, Kaitlin Gibson, Zack Bryan with EMI, Megan Broome with the Clayton Tribune, Pete Cleveland and Eston Melton were also present at the RCWSA Business Office.

III. Approval of minutes from prior meetings

- * Minutes of the regular meeting on May 10, 2022 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Cohee.

ALL IN FAVOR

IV. General Manager's Report

- * May 2022 ending account balance was \$50,889.42. May 2022 water bill to City of Clayton was \$115,175.72. The pumped to distribution system volume for the South Water System (LRWTP) for May 2022 was 38,998,000 gallons; an increase of 2,543,000 gallons or 7% from April 2022.
- * City of Clayton's May 2022 volume was 35,114,549 gallons; an increase of 5,389,848 gallons or 18.1% from May 2021 to May 2022.
- * North Water System (LTWTP) pumped to distribution system for May 2022 was 16,872,000 gallons; an increase of 2,442,000 gallons or 16.9% from April 2022.
- * Meter readings for May 2022 were taken by RCWSA on May 24, 2022. Bills were sent out on May 27, 2022.
- * Mr. Thompson stated there was no new taps in the month of May 2022.
- * Unaccounted for water volume (South Water System) for May 2022 was 1.0%.
- * Unaccounted for water volume (North Water System) for May 2022 was 1.8%.
- * Mr. Thompson stated that regular preventative maintenance on motors and machinery is

ongoing at Rabun County Water Reclamation Facility.

- * Fire hydrant maintenance and valve exercising is ongoing.

V. Status Report for RCWSA - City of Clayton Negotiations to Bring Water from the North Water System through an installed Control Valve, on an interim basis, to Augment Water Supply from LRWTP while LRWTP Filters are Rehabilitated.

Contract Addendum 2 has been signed by the RCWSA and the City of Clayton. Bids for the project have been received; one bidder only, Dale Construction. Rabun County Board of Commissioners to review and, if acceptable, approve. Schedule for the project has been sent to the RCBOC and the City of Clayton.

VI. Status Report for Lake Rabun Water Treatment Plant Filter Rehabilitation

Evaluation of new membrane technology is underway. If feasible and monetarily acceptable, design will continue. If not feasible, conventional rehabilitation will be designed and undertaken.

VII. Status Report for Rabun County Redundancy Water Main

Phase II (New Water Storage Tank) - Material for the water main to the planned new water storage tank has been ordered on June 7, 2022. Mr. Thompson to discuss cash flow for the project with County Administrator, Darrin Giles, since this project is SPLOST funded. This will determine bid date and construction start date. Mr. Thompson to present the site survey and Warranty Deed to the DARC Board for their approval of the transfer of 3-acres for the planned water storage tank and an access-utility easement for the planned new water storage tank.

Phase III (Wolffork Road New Water Main) - Design is continuing.

VIII. Appointment of Co-Chairman

Mr. Beck asked the Board to appoint Mr. Hunter as vice-chairman to replace Greg Peters. Mr. Cohee made a motion to appoint Mr. Hunter as vice-chairman, seconded by Mr. Darrah.

ALL IN FAVOR

IX. Approval of Invoices

Mr. Cohee made a motion to approve invoices (Mr. Thompson's May 2022 Expense Report), seconded by Mr. Darrah. **ALL IN FAVOR**

Motion to Adjourn - Made by Mr. Cohee.

ADJOURNED