



Rabun County Water and Sewer Authority Meeting Minutes January 10, 2023

I. Call to Order

Chairman Sam Beck called to order the January 2023 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, January 10 2023, at the Rabun County Water and Sewer Authority Business Office.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, Martin Greene and Stephen Arbitter were present at the RCWSA Business Office. David Hart was present by phone. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Distribution and Collections Manager Justin McCall and Zack Bryan with EMI were also present at the RCWSA Business Office.

III. Approval of minutes from prior meetings

- * Minutes of the regular meeting on December 13, 2022 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Cohee.

ALL IN FAVOR

IV. General Manager's Report

- * December 2022 ending account balance was \$89,137.80. December 2022 water bill to City of Clayton was \$110,913.59. The pumped to distribution system volume for the South Water System (LRWTP) for December 2022 was 37,128,000 gallons; an increase of 3,526,000 gallons or 10.5% from November 2022.
- * City of Clayton's December 2022 volume was 32,912,045 gallons; a decrease of 6,81,191 gallons or -16.9% from December 2021 to December 2022.
- * North Water System (LTWTP) pumped to distribution system for December 2022 was 16,585,000 gallons; a decrease of 1,169,000 gallons or -6.6% from November 2022.

- * Meter readings for December 2022 were taken by RCWSA on December 23, 2022. Bills were sent out on December 30, 2022.
- * Mr. Thompson stated there no new taps for the month of December 2022.
- * Unaccounted for water volume (South Water System) for December 2022 was 2.0%.
- * Unaccounted for water volume (North Water System) for December 2022 was 3.0%.
- * Regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing.
- * Fire hydrant maintenance and valve exercising is ongoing.

V. Status Report for RCWSA - City of Clayton Control Valve Project to interconnect the RCWSA's North Water System with the City of Clayton

The Insertion Valve allowing the isolation of the south water supply from the City of Clayton has been completed. The Vault containing the Control Valve has been installed. Start-up completed with fine tuning in August 2024 once new tank is complete and operational. General cleanup has been completed. Overall project objective is to bring water from the North Water System (Little Tennessee WTP) to augment water supply from Lake Rabun WTP while the LRWTP filters are replaced. Once Control Valve is installed and functioning, the RCWSA-City of Clayton Wholesale Water Agreement Addendum 2 terms shall apply to the unit rate and each parties' responsibilities. Water supply from both the LRWTP and LTWTP will be an ongoing operational aspect of water supply for the City of Clayton and the Rabun County Community.

VI. Status Report for Lake Rabun Water Treatment Plant Filter Rehabilitation

Conventional filter replacement is planned using the Westech Trident System to replace the existing Roberts Filter System. Westech equipment has been ordered on December 30, 2022. Design of the Trident System for replacement is underway. Planning to install the Trident System between January 2024 to March 2024. The lead time (42 to 45 weeks) for the new Trident Filter System is the controlling factor in undertaking the replacement in January 2024 through March 2024 along with the expected reduced volumes used by Multitrade during January 2024 through March 2024. The projected completion of the 750,000-gallon tank (the Greg Peters' Tank) in August of 2023 will add a safety factor in the delivery of water from the LTWTP.

VII. Status Report for Rabun County Redundancy Water Main (Phase II and III)

Phase II (New Ground Level Water Storage Tank) design is complete and the project contracts have been awarded. Water main from the tank to the Yorkhouse

Road tie-in (Contract 2) was bid separately from the tank construction (Contract 1) with the water main installation to be undertaken after the tank is constructed. Construction of the Concrete Ground-Level Water Tank (the Greg Peters' Tank) to start in April 2023. Crom Corp. was the low bidder. Dale Construction was the low bidder for the water main to the tank and will undertake installation of the 12-inch water main after the tank is completed. The Board of County Commissioners approved Crom Corp. for Contract 1 and Dale Construction for Contract 2 at their regular meeting on October 25, 2022. Water main materials, including fire hydrants, were ordered on June 7, 2022.

Phase III (Wolffork Road Water Main) of the project is under design. Project will consist of approximately 15,000 linear feet of 8-inch ductile iron pipe with valves and fire hydrants. The initial GEFA Loan Application for \$1.8M has been completed and submitted to meet the September 1, 2022 deadline. Environmental Impact Documents (EID's) have been completed as part of the GEFA Loan process. GEFA Loan is anticipated to be acquired in Mid-2023 (once the RCWSA financials have been approved by GEFA) to take advantage of the principal forgiveness of up to \$630,000. GEFA Loan is to then be paid off with SPLOST and/or TSPLOST funds. Water main materials, including fire hydrants, were ordered on July 27, 2022.

VIII. Approval of Invoices

Mr. Hunter made a motion to approve invoices (Mr. Thompson's December 2022 Expense Report), seconded by Mr. Cohee. **ALL IN FAVOR**

Motion to Adjourn - Made by Mr. Krivsky.

ADJOURNED