



Rabun County Water and Sewer Authority Meeting Minutes February 14, 2023

I. Call to Order

Chairman Sam Beck called to order the February 2023 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, February 14, 2023, at the Rabun County Water and Sewer Authority Business Office.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, Martin Greene and Stephen Arbitter were present at the RCWSA Business Office. Claude Rickman and Dee Daley were present by phone. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Distribution and Collections Manager Justin McCall, Construction & Maintenance Manager Christian Lovell, Water System Manager Tricia Henslee, Zack Bryan with EMI, Megan Broome with The Clayton Tribune, Bill Stueck and Pete Cleveland were also present at the RCWSA Business Office.

III. Approval of minutes from prior meetings

- * Minutes of the regular meeting on January 10, 2023 had been e-mailed to the members. Mr. Arbitter made a motion to approve the minutes, seconded by Mr. Krivsky.

ALL IN FAVOR

IV. General Manager's Report

- * January 2023 ending account balance was \$51,925.09. January 2023 water bill to City of Clayton was \$134,804.95. The pumped to distribution system volume for the South Water System (LRWTP) for January 2023 was 37,776,000 gallons; an increase of 648,000 gallons or 1.7% from December 2022.
- * City of Clayton's January 2023 volume was 38,544,330 gallons; an increase of 2,850,757 gallons or 8.0% from January 2022 to January 2023.
- * North Water System (LTWTP) pumped to distribution system for January 2023 was 16,123,000 gallons; a decrease of 462,000 gallons or -2.8% from December 2022.
- * Meter readings for January 2023 were taken by RCWSA on January 23, 2023.

Bills were sent out on January 30, 2023.

- * Mr. Thompson stated there no new taps for the month of January 2023.
- * Unaccounted for water volume (South Water System) for January 2023 was 2.5%.
- * Unaccounted for water volume (North Water System) for January 2023 was 5.8%.
- * Regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing.
- * Installation of a new Pump #2 in the Influent Pit at RCWRF is underway.
- * Fire hydrant maintenance and valve exercising is ongoing.

V. Status Report for RCWSA - City of Clayton Control Valve Project to interconnect the RCWSA's North Water System with the City of Clayton

Control Valve installation has been completed and start-up completed. Standing by until new 750,000 gallon tank is completed and on line in September 2023.

VI. Status Report for Lake Rabun Water Treatment Plant Filter Rehabilitation

Conventional filter replacement is planned using the Westech Trident System to replace the existing Roberts Filter System. Westech equipment has been ordered on December 30, 2022. Design of the Trident System for replacement is underway. Planning to install the Trident System between January 2024 to March 2024. The lead time (42 to 45 weeks) for the new Trident Filter System is the controlling factor in undertaking the replacement in January 2024 through March 2024 along with the expected reduced volumes used by Multitrade during January 2024 through March 2024. The projected completion of the 750,000-gallon tank (the Greg Peters' Tank) in September of 2023 will add a safety factor in the delivery of water from the LTWTP.

VII. Status Report for Rabun County Redundancy Water Main (Phase II and III)

Phase II (New Ground Level Water Storage Tank) design is complete and the project contracts have been awarded. Water main from the tank to the Yorkhouse Road tie-in (Contract 2) was bid separately from the tank construction (Contract 1) with the water main installation to be undertaken after the tank is constructed. Construction of the Concrete Ground-Level Water Tank (the Greg Peters' Tank) to start in April 2023. Crom Corp. was the low bidder. Dale Construction was the low bidder for the water main to the tank and will undertake installation of the 12-inch water main after the tank is completed. The Board of County Commissioners approved Crom Corp. for Contract 1 and Dale Construction for Contract 2 at their regular meeting on October 25, 2022. Water main materials, including fire hydrants, were ordered on June 7, 2022. Piping, fire hydrants and valves have been received and stored at the RCWSA's RCWRF. Project scheduled to be complete in September of 2023.

Phase III (Wolffork Road Water Main) of the project is under design. Project will consist of approximately 15,000 linear feet of 8-inch ductile iron pipe with valves and fire hydrants. The GEFA Loan Application for \$1.8M was completed and submitted to meet the September 1, 2022 deadline. Environmental Impact Documents (EID's) have been completed as part of the GEFA Loan process. GEFA Loan has been approved by the GEFA Board in January 2023. This GEFA Loan will take advantage of the principal forgiveness of up to \$630,000. GEFA Loan is to then be paid off with SPLOST and/or TSPLOST funds; if enough funds from SPLOST and TSPLOST are available after the completion of the first three projects. Water main materials, including fire hydrants, were ordered on July 27, 2022. Fire Hydrants have been received and stored by the RCWSA. 8-inch DIP is still on order and expected to arrive in October 2023. Project will look to bid September 2023 and start construction on or about May 2024.

VIII. Review and consider for approval the RCWSA Resolution 2023-01. Georgia Environmental Finance Authority (GEFA) Loan DW2022031 for \$1,800,000 to undertake the Phase III Redundancy Water Project; Wolffork Road 8-inch Water Main Extension.

Mr. Krivsky made a motion to approve the RCWSA Resolution 2023-01 and Mr. Arbitter seconded. **ALL IN FAVOR**

IX. Review and discuss City of Clayton issues and comments received on January 31, 2023 concerning water supply over Christmas and January 2023.

Communication between the RCWSA and the City of Clayton was identified as the most important issue.

X. Approval of Invoices

Mr. Cohee made a motion to approve invoices (Mr. Thompson's January 2023 Expense Report), seconded by Mr. Krivsky. **ALL IN FAVOR.**

XI. Executive Session

Mr. Hunter made a motion to enter into executive session, seconded by Mr. Cohee. **ALL IN FAVOR**

Mr. Cohee made a motion to exit out of executive session, seconded by Mr. Arbitter. **ALL IN FAVOR**

Motion to Adjourn - Made by Mr. Cohee.

ADJOURNED