



Rabun County Water and Sewer Authority Meeting Minutes March 14, 2023

I. Call to Order

Chairman Sam Beck called to order the March 2023 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, March 14, 2023, at the Rabun County Water and Sewer Authority Business Office.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, Claude Rickman, Martin Greene, Dee Daley and David Hart were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Kaitlin Gibson, Louie Lee, Zack Bryan with EMI, Kurt Cannon and Amanda Harrold with the City of Clayton and others from the public were present.

III. Approval of minutes from prior meetings

- * Minutes of the regular meeting on February 14, 2023 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Hunter.

ALL IN FAVOR

IV. General Manager's Report

- * February 2023 ending account balance was \$81,981.60. February 2023 water bill to City of Clayton was \$115,243.16. The pumped to distribution system volume for the South Water System (LRWTP) for February 2023 was 32,158,000 gallons; a decrease of 5,618,000 gallons or -14.9% from January 2023.
- * City of Clayton's February 2023 volume was 34,196,784 gallons; a decrease of 268,888 gallons or -.8% from February 2022 to February 2023.
- * North Water System (LTWTP) pumped to distribution system for February 2023 was 16,350,000 gallons; an increase of 227,000 gallons or 1.4% from January 2023.
- * Meter readings for February 2023 were taken by RCWSA on February 23, 2023. Bills were sent out on February 28, 2023.
- * Mr. Thompson stated there no new taps for the month of February 2023; Shane Gragg in Tiger.

- * Unaccounted for water volume (South Water System) for February 2023 was 2.2%.
- * Unaccounted for water volume (North Water System) for February 2023 was 4.5%.
- * Regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing.
- * The second influent pump to aeration basin from influent pump was installed
- * Fire hydrant maintenance and valve exercising is ongoing.

V. Status Report for RCWSA - City of Clayton Control Valve Project to interconnect the RCWSA's North Water System with the City of Clayton

Control Valve installation has been completed and start-up completed. Standing by until new 750,000-gallon tank is completed and on line in September 2023. At that point the Control Valve will be set up, SCADA start up and functional testing will be undertaken.

VI. Status Report Rabun County Redundancy Water Project (Phase II)

The Greg Peters Tank construction was begun the week of March 6, 2023. Tree clearing is underway and grubbing to follow.

VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement

Equipment was ordered in late December 2022. Design is underway. Submittals from WesTech are to be sent on or about March 24, 2023.

VIII. Status Report for Rabun County Redundancy Water Project (Phase III)

The RCWSA received the Georgia Environmental Finance Authority (GEFA) loan documents in February 2023. The GEFA loan documents are being reviewed and developed into word documents because the documents received from GEFA were Specimen copies. The Rabun County Board of Commissioners will need to pass a resolution to underwrite the loan, enter into Environmental Facilities Agreement (EFA) with the RCWSA and an approval letter will need to be signed by Allyn Stockton, the RCBOCC attorney. Design of the pipeline is underway and coordination with Darrin Giles, RCBOCC Administrator, will be undertaken to include road improvements.

IX. Approval of Invoices

Mr. Cohee made a motion to approve invoices (Mr. Thompson's February 2023 Expense Report), seconded by Mr. Hunter. **ALL IN FAVOR.**

Motion to Adjourn - Made by Mr. Rickman. Seconded by Mr. Hunter.

ADJOURNED