



Rabun County Water and Sewer Authority Meeting Minutes April 11, 2023

I. Call to Order

Vice-Chairman Jeff Hunter called to order the April 2023 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, April 11, 2023, at the Rabun County Water and Sewer Authority Business Office.

II. Roll Call

Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, Martin Greene, Dee Daley, Stephen Arbitter and David Hart were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Distribution and Collection Manager Justin McCall, Maintenance and Construction Manager Christian Lovell, Zack Bryan with EMI, Megan Broome with The Clayton Tribune and others from the public were present.

III. Approval of minutes from prior meetings

- * Minutes of the regular meeting on March 14, 2023 and minutes of the special called meeting on April 3, 2023 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes for both meetings, seconded by Mr. Arbitter.

ALL IN FAVOR

IV. General Manager's Report

- * March 2023 ending account balance was \$57,087.18. March 2023 water bill to City of Clayton was \$106,380.99. The pumped to distribution system volume for the South Water System (LRWTP) for March 2023 was 35,086,000 gallons; an increase of 2,928,000 gallons or 9.1% from February 2023.
- * City of Clayton's March 2023 volume was 31,567,058 gallons; a decrease of 858,868 gallons or -2.6% from March 2022 to March 2023.
- * North Water System (LTWTP) pumped to distribution system for March 2023 was 17,266,000 gallons; an increase of 916,000 gallons or 5.6% from February 2023.
- * Meter readings for March 2023 were taken by RCWSA on March 24, 2023.

Bills were sent out on March 31, 2023.

- * Mr. Thompson stated there were no new taps for the month of March 2023.
- * Unaccounted for water volume (South Water System) for March 2023 was 1.30%.
- * Unaccounted for water volume (North Water System) for March 2023 was 4.57%.
- * Regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing.
- * Fire hydrant maintenance and valve exercising is ongoing.

V. Status Report for RCWSA - City of Clayton Control Valve Project to interconnect the RCWSA's North Water System with the City of Clayton

Control Valve installation has been completed and start-up completed. Standing by until new 750,000-gallon tank is completed and on line in October 2023. At that point the Control Valve will be set up, SCADA start up and functional testing will be undertaken.

VI. Status Report Rabun County Redundancy Water Project (Phase II)

The Greg Peters Tank construction was begun the week of March 6, 2023. Tree clearing and grubbing is complete. Excavation to grade is underway and continuing.

VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement

Equipment was ordered in late December 2022. Design is underway. Submittals from WesTech were received March 31, 2023. Submittal review is continuing with review and return to Wes Tech expected in Mid-June 2023.

VIII. Status Report for Rabun County Redundancy Water Project (Phase III)

The RCWSA received the Georgia Environmental Finance Authority (GEFA) loan documents in February 2023. The GEFA loan documents have been reviewed and developed into word documents because the documents received from GEFA were Specimen copies. The Rabun County Board of Commissioners are expected to pass a resolution at their April 25, 2023 regular meeting to underwrite the loan and enter into Environmental Facilities Agreement (EFA) with the RCWSA. The approval letter from Allyn Stockton, the RCBOCC attorney, has been received. Design of the pipeline is underway and coordination with Darrin Giles, RCBOCC Administrator, will be undertaken to include road improvements.

IX. RCWSA Resolution 2023-02 FY 2024 Budget, Rates, Fees and Charges

Mr. Thompson presented the FY 2024 Water and Wastewater Budgets and the requested rates, fees and charges adjustments. Mr. Cohee made a motion to approve Resolution 2023-02 approving the Water and Wastewater Budgets and the Rates, Fees and Charges adjustments; seconded by Mr. Hart. **ALL IN FAVOR.**

X. RCWSA Resolution 2023-03 GEFA Loan Approval and Signatories

Mr. Cohee made a motion to approve Resolution 2023-03; seconded by Mr. Krivsky. **ALL IN FAVOR.**

XI. Approval of Invoices

Mr. Cohee made a motion to approve invoices (Mr. Thompson's expense report); seconded by Mr. Hart. **ALL IN FAVOR.**

Motion to Adjourn - Made by Mr. Arbitter.

ADJOURNED