



Rabun County Water and Sewer Authority Meeting Minutes May 9, 2023

I. Call to Order

Chairman Sam Beck called to order the May 2023 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, May 9, 2023, at the Rabun County Water and Sewer Authority Business Office.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, David Hart, Claude Rickman and Dee Daley were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Wastewater System Manager Davis Speed, Water Systems Manager Tricia Taylor and other members of the public were also present

III. Amendment to Agenda

Mr. Beck requested an amendment to the agenda to enter into executive session at the end of the regular meeting to discuss pending litigation and future acquisition of real estate. Mr. Cohee made a motion to approve the amendment to the agenda, seconded by Mr. Rickman.

ALL IN FAVOR

IV. Approval of minutes from prior meetings

Minutes of the regular meeting on April 11, 2023 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Rickman.

ALL IN FAVOR

V. General Manager's Report

- * April 2023 ending account balance was \$52,322.87. April 2023 water bill to City of Clayton was \$119,264.03. The pumped to distribution system volume for the South Water System (LRWTP) for April 2023 was 34,225,000 gallons; a decrease of 861,000 gallons or -2.5% from March 2023.
- * City of Clayton's April 2023 billing volume was 35,390,000 gallons; a decrease of 538,000 gallons or -1.5% from April 2022 to April 2023.

- * North Water System (LTWTP) pumped to distribution system for April 2023 was 16,555,000 gallons; a decrease of 711,000 gallons or -4.1% from March 2023.
- * Meter readings for April 2023 were taken by RCWSA on April 25, 2023. Bills were sent out on April 28, 2023.
- * Mr. Thompson stated there no new taps for the month of April 2023.
- * Unaccounted for water volume (South Water System) for April 2023 was .19%.
- * Unaccounted for water volume (North Water System) for April 2023 was 3.9%.
- * Regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing.
- * Electrical work on influent pit new pump #2 at the RCWRF has been completed.
- * Fire hydrant maintenance and valve exercising is ongoing.

VI. Status Report for RCWSA - City of Clayton Control Valve Project to interconnect the RCWSA's North Water System with the City of Clayton

Control Valve installation has been completed and start-up completed. Standing by until new 750,000-gallon tank is completed and on line in October 2023. At that point the Control Valve will be set up, SCADA start up and functional testing will be undertaken.

VII. Status Report Rabun County Redundancy Water Project (Phase II)

Grading and tank piping is underway. Construction of the Greg Peters Tank to commence mid to late May 2023.

VIII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement

Submittal review continuing for Wes Tech design. Anticipating submittal review completion mid to late June 2023 with equipment and process development after that.

IX. Status Report for Rabun County Redundancy Water Project (Phase III)

Finalizing GEFA Loan package for submittal in June 2023. Design and piping layout is ongoing.

X. Approval of Invoices

Mr. Cohee made a motion to approve invoices (Mr. Thompson's April 2023 Expense Report), seconded by Mr. Rickman. **ALL IN FAVOR.**

XI. Executive Session

Mr. Rickman made a motion to enter into executive session, seconded by Mr. Hunter. **ALL IN FAVOR**

Mr. Hunter made a motion to exit out of executive session, seconded by Mr. Krivsky. **ALL IN FAVOR**

Motion to Adjourn - Made by Mr. Hart.
ADJOURNED