



## **Rabun County Water and Sewer Authority Meeting Minutes June 13, 2023**

### **I. Call to Order**

Chairman Sam Beck called to order the June 2023 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, June 13, 2023, at the Rabun County Water and Sewer Authority Business Office.

### **II. Roll Call**

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, David Hart, Claude Rickman, Stephen Arbitter, Martin Greene and Dee Daley were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Distribution and Collection Systems Manager Justin McCall, Zack Bryan with EMI and other members of the public were also present.

### **III. Approval of minutes from prior meetings**

Minutes of the regular meeting on May 9, 2023 had been e-mailed to the members. Mr. Rickman made a motion to approve the minutes, seconded by Mr. Hart. **ALL IN FAVOR**

### **IV. General Manager's Report**

- \* May 2023 ending account balance was \$90,620.24. May 2023 water bill to City of Clayton was \$114,798.28. The pumped to distribution system volume for the South Water System (LRWTP) for May 2023 was 37,239,000 gallons; an increase of 3,014,000 gallons or 8.8% from April 2023.
- \* City of Clayton's May 2023 billing volume was 34,064,771 gallons; a decrease of 1,049,778 gallons or -3.0% from May 2022 to May 2023.
- \* North Water System (LTWTP) pumped to distribution system for May 2023 was 20,381,000 gallons; an increase of 3,826,000 gallons or 23.1% from April 2023.
- \* Meter readings for May 2023 were taken by RCWSA on May 25, 2023. Bills were sent out on May 30, 2023.
- \* Mr. Thompson stated there no new taps for the month of May 2023.
- \* Unaccounted for water volume (South Water System) for April 2023 was 2.3%.
- \* Unaccounted for water volume (North Water System) for April 2023 was 4.8%.

- \* Regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing.
- \* Electrical work on influent pit new pump #2 and Sludge Belt Press at the RCWRF have been completed. Secondary Clarifier bearing was replaced.
- \* Fire hydrant maintenance and valve exercising is ongoing.

**V. Status Report for RCWSA - City of Clayton Control Valve Project to interconnect the RCWSA's North Water System with the City of Clayton**

Control Valve installation has been completed and initial start-up completed. Standing by until new 750,000-gallon tank is completed and on line in late October-early November 2023. At that point the Control Valve will be set up, SCADA start up and functional testing will be undertaken.

**VI. Status Report Rabun County Redundancy Water Project (Phase II)**

Construction of tank continuing.

**VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement**

Submittal review by EMI of Wes Tech design has been completed. EMI and Wes Tech are coordinating design and review of comments. Equipment and process development will be coordinated and undertaken after comments are addressed.

**VIII. Status Report for Rabun County Redundancy Water Project (Phase III)**

GEFA Loan package has been submitted to GEFA for approval. Design and piping layout and design is ongoing.

**IX. Approval of Invoices - Motion made by Mr. Hunter, seconded by Mr. Krivsky. **Approved.****

Motion to Adjourn - Made by Mr. Rickman.

**ADJOURNED**