



Rabun County Water and Sewer Authority Meeting Minutes July 11, 2023

I. Call to Order

Chairman Sam Beck called to order the July 2023 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, July 11, 2023, at the Rabun County Water and Sewer Authority Business Office.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, David Hart, Claude Rickman, and Dee Daley were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Distribution and Collection Systems Manager Justin McCall, Construction and Maintenance Manager Christian Lovell, Wastewater Manager Davis Speed, Clayton Tribune News Reporter Megan Broome and other members of the public were also present.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on June 13, 2023 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Hart. **ALL IN FAVOR**

IV. General Manager's Report

- * June 2023 ending account balance was \$32,355.72. June 2023 water bill to City of Clayton was \$116,849.81. The pumped to distribution system volume for the South Water System (LRWTP) for June 2023 was 38,919,000 gallons; an increase of 1,680,000 gallons or 4.5% from May 2023.
- * City of Clayton's June 2022 billing volume was 39,506,190 gallons. June 2023 billing volume was 34,673,535 gallons; a decrease of 4,832,655 gallons or -12.2% from June 2022 to June 2023. June 2023 billing period was only 29 days.
- * North Water System (LTWTP) pumped to distribution system for May 2023 was 20,381,000. June 2023 was 19,842,000 gallons; a decrease of 539,000 gallons or -2.6% from May 2023 to June 2023.
- * Meter readings for May 2023 were taken by RCWSA on June 23, 2023. Bills were sent out on June 29, 2023.
- * Mr. Thompson stated there was one new tap on the North Water System for the

month of May 2023. Mike Nix on Powell Drive.

- * Unaccounted for water volume (South Water System) for June 2023 was 3.4%.
- * Unaccounted for water volume (North Water System) for June 2023 was 4.8%.
- * At the RCWRF, regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing.
- * Secondary Clarifier Bearing and Oil Seal were replaced at the RCWRF.
- * One new sewer tap for June 2023. Lorenzo Bohorquez, 33 Sherin Drive.
- * Fire hydrant maintenance and valve exercising is ongoing.

V. Clayton Representative Dee Daley's Report

Ms. Daley has asked to have her report added to the agenda regularly in order to keep the board informed on City related conversations and information as well as provide an opportunity for input on what she may present at the Clayton City Council meetings. Ms. Daley presented two handouts. The first included information on current City rates for both customers INSIDE the City limits and OUTSIDE the City limits and compares that with the current RCWSA wholesale rate. The second handout included a chart based on the EPD's annual audits, with information provided by the City of Clayton. The handout showed the historic trend of water provided to the City of Clayton by the RCWSA and lost in the City's system as well as the cost of that loss. Ms. Daley made a motion that the Authority submit an Open Records Request to the City of Clayton for their Monthly Billable Volumes information. Jeff Hunter Seconded the Motion. **ALL IN FAVOR.**

VI. Status Report for RCWSA - City of Clayton Control Valve Project to interconnect the RCWSA's North Water System with the City of Clayton

Control Valve installation has been completed and initial start-up completed. Standing by until new 750,000-gallon tank is completed and on line in late September-early October 2023. At that point the Control Valve will be activated along with SCADA start up. Then a 60-to-90-day functional testing period will be undertaken.

VII. Status Report Rabun County Redundancy Water Project (Phase II)

Greg Peters Tank Construction. Concrete finish exterior coat to begin next week. Crom to install concrete vault and altitude valve along with 12-inch DIP water mains from the tank down 200-feet to the point where Contract 2 will start. Dale Construction is the contractor for Contract 2. Beginning on or about August 14, 2023, Dale Construction will install 12-inch DIP from the tank site to Yorkhouse Road where the 12-inch DIP water main will connect to the existing 8-inch DIP main. Construction for the project is projected to be completed by the end of September 2023 or early October 2023.

VIII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement

Submittal review by EMI of Wes Tech design has been completed. EMI and Wes Tech are coordinating design to address comments. Equipment and process development are being coordinated and undertaken. 50% of contract has been paid to release the equipment for manufacture. Equipment will be stored in the new/soon to be built 30'x70' equipment shed on the RCWSA Business Office/Shop property. Project to be bid in September for a January 2024 start date.

IX. Status Report for Rabun County Redundancy Water Project (Phase III)

GEFA Loan package has been submitted to GEFA for approval. Design and piping layout is ongoing. Road work and drainage is to be part of the scope of this project and coordination between County Administrator Darrin Giles and Road Department Manager Scott Provance will be undertaken. Mr. Giles has requested that the RCWSA oversee the road work as part of the water main installation.

**X. Approval of Invoices - Motion made by Mr. Hunter, seconded by Ms. Dee Daley.
APPROVED.**

Motion to Adjourn - Made by Mr. Rickman.

ADJOURNED