



Rabun County Water and Sewer Authority Meeting Minutes August 8, 2023

I. Call to Order

Chairman Sam Beck called to order the August 2023 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, August 8, 2023, at the Rabun County Water and Sewer Authority Business Office.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, Martin Greene, Stephen Arbitter and Dee Daley were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Distribution and Collection Systems Manager Justin McCall, Construction and Maintenance Manager Christian Lovell, Wastewater Manager Davis Speed, Finance Manager Traci Adams and other members of the public were also present.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on July 11, 2023 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Arbitter. **ALL IN FAVOR**

IV. General Manager's Report

- * July 2023 ending account balance was \$147,340.54. July 2023 water bill to City of Clayton was \$155,131.80. The pumped to distribution system volume for the South Water System (LRWTP) for July 2023 was 41,165,000 gallons; an increase of 2,246,000 gallons or 5.8% from June 2023.
- * City of Clayton's July 2022 billing volume was 41,381,557 gallons. July 2023 billing volume was 41,444,579 gallons; an increase of 63,022 gallons or .2% from July 2022 to July 2023.
- * North Water System (LTWTP) pumped to distribution system for June 2023 was 19,842,000. July 2023 was 21,189,000 gallons; an increase of 1,347,000 gallons or 6.8% from June 2023 to July 2023.
- * Meter readings for July 2023 were taken by RCWSA on July 24, 2023. Bills were sent out on July 31, 2023.
- * Mr. Thompson stated there were no new taps for the month of July 2023.

- * Unaccounted for water volume (South Water System) for July 2023 was .15%.
- * Unaccounted for water volume (North Water System) for July 2023 was 4.7%.
- * At the RCWRF, regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing.
- * One new sewer tap for July 2023; BCP Enterprises, 3901 Highway 441 N.
- * Fire hydrant maintenance and valve exercising is ongoing.

V. Clayton Representative Dee Daley's Report

Ms. Daley reviewed the City of Clayton's responses to inquiries about unaccounted for water and the City of Clayton's position on a future water agreement.

VI. Status Report for RCWSA - City of Clayton Control Valve Project to interconnect the RCWSA's North Water System with the City of Clayton

Project will bring water from the North Water System (Little Tennessee WTP) to augment water supply from Lake Rabun WTP while the LRWTP filters are replaced. Once the LRWTP filters are replaced, water will continue to be brought to the City of Clayton from both the LRWTP and the LTWTP. The RCWSA-City of Clayton Wholesale Water Agreement Addendum 2 terms will outline the unit rate and each parties' responsibilities. RCBOC executed a Bill of Sale for the Control Valve Assets at their Regular Meeting on July 25, 2023.

VII. Status Report Rabun County Redundancy Water Project (Phase II)

Construction of the tank is completed. Piping has begun. Projected to complete the project and put online late September 2023.

VIII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement

Equipment and process manufacturing underway. Projected equipment and process delivery mid to late November 2023. Bidding for the installation of the equipment and processes projected to be in September 2023 with installation to start in January 2024 and run through April 2024.

IX. Status Report for Rabun County Redundancy Water Project (Phase III)

GEFA Loan package documents have been executed and returned to the RCWSA. Design and piping layout ongoing.

**X. Approval of Invoices - Motion made by Mr. Hunter, seconded by Mr. Cohee.
APPROVED.**

Motion to Adjourn - Made by Mr. Greene.

ADJOURNED