



Rabun County Water and Sewer Authority Meeting Minutes October 10, 2023

I. Call to Order

Chairman Sam Beck called to order the October 2023 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, October 10, 2023, at the Rabun County Water and Sewer Authority Business Office.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Claude Rickman, Stephen Arbitter, Dee Daley, Martin Greene and David Hart were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Construction and Maintenance Manager Christian Lovell, Distribution & Collection System Manager Justin McCall, Finance Manager Traci Adams and other members of the public were also present.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on September 12, 2023 had been e-mailed to the members. Mr. Rickman made a motion to approve the minutes, seconded by Mr. Arbitter. **ALL IN FAVOR**

Minutes of the special called meeting on September 28, 2023 had been emailed to the members. Mr. Arbitter made a motion to approve the minutes, seconded by Mr. Krivsky. **ALL IN FAVOR**

IV. General Manager's Report

- * September 2023 ending account balance was \$120,357.44. September 2023 water bill to City of Clayton was \$156,284.36. The pumped to distribution system volume for the South Water System (LRWTP) for September 2023 was 40,921,000 gallons; a decrease of 1,278,000 gallons or -3.0% from August 2023.
- * City of Clayton's September 2022 billing volume was 36,687,258 gallons. September 2023 billing volume was 41,238,558 gallons; an increase of 4,551,300 gallons or 12.4% from September 2022 to September 2023.
- * North Water System (LTWTP) pumped to distribution system for August 2023 was 21,528,000. September 2023 was 21,493,000 gallons; a decrease of 35,000 gallons or -.2% from August 2023 to September 2023.

- * Meter readings for September 2023 were taken by RCWSA on September 25, 2023. Bills were sent out on September 29, 2023.
- * Mr. Thompson stated there were no new taps for the month of September 2023.
- * Unaccounted for water volume (South Water System) for September 2023 was .9%.
- * Unaccounted for water volume (North Water System) for September 2023 was 4.7%.
- * At the RCWRF, regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing.
- * Mr. Thompson stated there were no new sewer taps for September 2023.
- * Fire hydrant maintenance and valve exercising is ongoing.

V. Clayton Representative Dee Daley’s Report

Ms. Daley gave an account of the discussions at the City of Clayton’s Special Called Meeting on September 28, 2023. Ms. Daley also had prepared a synopsis of the Agreement for Consolidation between the City of Clayton and the RCWSA including ongoing projects being done by the RCWSA.

VI. Status Report for RCWSA - City of Clayton Control Valve Project to interconnect the RCWSA’s North Water System with the City of Clayton

Control valve startup completed October 10, 2023. Testing continuing in order to develop Standard Operating Procedures (SOP). Project will bring water from the North Water System (Little Tennessee WTP) to augment water supply from Lake Rabun WTP while the LRWTP filters are replaced. Once the LRWTP filters are replaced, water will continue to be brought to the City of Clayton from both the LRWTP and the LTWTP. The RCWSA-City of Clayton Wholesale Water Agreement Addendum 2 terms outline the unit rate and each parties’ responsibilities.

VII. Status Report Rabun County Redundancy Water Project (Phase II)

Construction of the tank has been completed. Piping to the new tank has been completed and tested. Tank was put on-line Monday, September 25, 2023.

VIII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement

Equipment and process manufacturing underway. Projected equipment and process delivery mid to late November 2023. Bidding for the installation of the equipment and processes scheduled to be in October 2023 with installation to start in January 2024 and run through April 2024.

IX. Status Report for Rabun County Redundancy Water Project (Phase III)

Design and piping layout ongoing. Easements are being acquired. Scheduled to bid project in January 2024.

**X. Approval of Invoices - Motion made by Mr. Rickman, seconded by Mr. Hunter.
APPROVED.**

Motion to Adjourn - Made by Mr. Hart.
ADJOURNED