



## **Rabun County Water and Sewer Authority Meeting Minutes November 14, 2023**

### **I. Call to Order**

Chairman Sam Beck called to order the November 2023 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, November 14, 2023, at the Rabun County Water and Sewer Authority Business Office.

### **II. Roll Call**

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, Claude Rickman, Stephen Arbitter, John Joyce, Martin Greene and David Hart were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams and Megan Horn with the Clayton Tribune were also present.

### **III. Approval of minutes from prior meetings**

Minutes of the regular meeting on October 10, 2023 had been e-mailed to the members. Mr. Hunter made a motion to approve the minutes, seconded by Mr. Cohee.

**ALL IN FAVOR**

### **IV. General Manager's Report**

- \* September 2023 ending account balance was \$157,616.00. October 2023 water bill to City of Clayton was \$150,456.60. The pumped to distribution system volume for the South Water System (LRWTP) for October 2023 was 42,254,000 gallons; an increase of 1,333,000 gallons or 3.3% from September 2023.
- \* City of Clayton's October 2022 billing volume was 39,425,790 gallons. October 2023 billing volume was 40,138,982 gallons; an increase of 713,192 gallons or 1.8% from October 2022 to October 2023.
- \* North Water System (LTWTP) pumped to distribution system for September 2023 was 21,493,000. October 2023 was 19,762,000 gallons; a decrease of 1,731,000 gallons or -8.1% from September 2023 to October 2023.
- \* Meter readings for October 2023 were taken by RCWSA on October 25, 2023. Bills were sent out on October 31, 2023.
- \* Mr. Thompson stated there were no new taps for the month of October 2023.
- \* Unaccounted for water volume (South Water System) for October 2023 was .8%.
- \* Unaccounted for water volume (North Water System) for October 2023 was 4.5%.

- \* At the RCWRF, regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing.
- \* Mr. Thompson stated there were no new sewer taps for October 2023.
- \* Fire hydrant maintenance and valve exercising is ongoing.

**V. Status Report for RCWSA - City of Clayton Control Valve Project to interconnect the RCWSA's North Water System with the City of Clayton Control Valve** is in operation. Standard Operating Procedures (SOP) are being developed.

**VI. Status Report Rabun County Redundancy Water Project (Phase II)**  
Construction of tank completed. Piping to the new tank completed. Operational Testing with the Control valve is underway in anticipation of LRWTP Filter Replacement Project to begin in January 2024.

**VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement**  
Process equipment delivery has begun. All equipment delivery projected to be complete by late November - early December 2023. Bidding for the installation of the equipment and processes is underway with Bids to be submitted November 17, 2023 at 10am at the RCBOC Office. Installation to start in January 2024 and continue through April 2024.

**VIII. Status Report for Rabun County Redundancy Water Project (Phase III)**  
Easement review analysis on-going. Design and 8-inch water main layout ongoing along South end of Wolffork Road. Scheduled to bid project in March 2024.

**IX. Consider for Approval RCWSA Resolution 2023-04 - Redirect SPLOST Funds from Phase III to other vital water and sewer projects related to Consolidation.**

Mr. Arbitter made a motion to approve RCWSA Resolution 2023-04, seconded by Mr. Krivsky. **ALL IN FAVOR.**

**X. Approval of Invoices** - Motion made by Mr. Cohee, seconded by Mr. Hunter. **APPROVED.**

Motion to Adjourn - Made by Mr. Cohee.  
**ADJOURNED**