



## **Rabun County Water and Sewer Authority Meeting Minutes December 12, 2023**

### **I. Call to Order**

Chairman Sam Beck called to order the December 2023 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, December 12, 2023, at the Rabun County Water and Sewer Authority Business Office.

### **II. Roll Call**

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Claude Rickman, John Joyce and David Hart were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Distribution & Collections Manager Justin McCall, Construction and Maintenance Manager Christian Lovell, Rusty Hunnicutt, City of Clayton Mayor Kurt Cannon, Jerry Hood and Zack Bryan with EMI, Tony Allen and Dee Daley were also in attendance.

### **III. Approval of minutes from prior meetings**

Minutes of the regular meeting on November 14, 2023 had been e-mailed to the members. Mr. Rickman made a motion to approve the minutes, seconded by Mr. Hart.

**ALL IN FAVOR**

### **IV. General Manager's Report**

- \* November 2023 ending account balance was \$59,722.94. November 2023 water bill to City of Clayton was \$180,474.16. The pumped to distribution system volume for the South Water System (LRWTP) for November 2023 was 34,567,000 gallons; a decrease of 7,687,000 gallons or -18.2% from October 2023.
- \* City of Clayton's November 2022 billing volume was 32,181,039 gallons. November 2023 billing volume was 45,802,671 gallons; an increase of 13,621,632 gallons or 42.3% from November 2022 to November 2023.
- \* North Water System (LTWTP) pumped to distribution system for October 2023 was 19,762,000 gallons. November 2023 was 28,008,000 gallons; an increase of 8,246,000 gallons or 41.7% from October 2023 to November 2023.
- \* Meter readings for November 2023 were taken by RCWSA on November 27, 2023. Bills were sent out on November 30, 2023.
- \* Mr. Thompson stated there were one new tap for the month of November 2023,

Robin Billingsley at 4755 Highway 441 N.

- \* Unaccounted for water volume (South Water System) for November 2023 was .7%.
- \* Unaccounted for water volume (North Water System) for November 2023 was 4.8%.
- \* At the RCWRF, regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing.
- \* Mr. Thompson stated there were no new sewer taps for November 2023.
- \* Fire hydrant maintenance and valve exercising is ongoing.

**V. Status Report for RCWSA - City of Clayton Control Valve Project to interconnect the RCWSA's North Water System with the City of Clayton**  
Control Valve is in operation. Standard Operating Procedures (SOP) are being developed.

**VI. Status Report Rabun County Redundancy Water Project (Phase II)**  
Operational testing with the Control Valve is continuing in anticipation of LRWTP Filter Replacement Project.

**VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement**  
Process equipment delivery has begun. All equipment delivery projected to be complete by December 2023. Bids for the installation of the equipment and processes were received November 17, 2023 at 10am at the RCBOC Office. Only one bidder, Rehab Construction, submitted a bid. The bid amount was \$1,481,191.00. This was more than double what had been estimated so, after much discussion and input from RCWSA staff, the project has been rescheduled to January 2025.

**VIII. Status Report for Rabun County Redundancy Water Project (Phase III)**  
Easement review, analysis and acquisition is on-going. Design and 8-inch water main layout ongoing along South end of Wolfork Road. Scheduled to bid project in March 2024.

**IX. Approval of Invoices** - Motion made by Mr. Hunter, seconded by Mr. Rickman.  
**APPROVED.**

Motion to Adjourn - Made by Mr. Rickman.  
**ADJOURNED**