

\_\_\_\_ Check here for Sewer Service.

# Rabun County Water and Sewer Authority Business Application

\_\_\_\_ Check here for New Meter Purchase.  
Meter Size: \_\_\_\_\_  
Installation may take up to 3 to 4 weeks.

Mailing address: P.O. Box 1865, Clayton, GA 30525  
Physical address: 137 Hiawassee Street, Clayton, GA 30525  
706-960-9835

A deposit amount is required for all accounts before service will be connected. The Rabun County Water and Sewer Authority is required to collect any outstanding debt to the Authority of the customer applying for service. Please be aware of this **requirement and the possibility of additional costs. Lease agreement papers may be required.**

A fee of \$135.00 will be charged to initiate new service. A fee of \$81.00 will be charged to each customer discontinuing water service; this charge will be added to the final bill.

The due date for payment of water and sewer bills is 20 days from the billing date. A late fee of 10% of the local monthly bill shall be assessed for payments made after 20 days from the billing date. Water service will be disconnected when one month's bill is 10 days past due or when partial payments are made on accounts over 30 days past due. A \$54.00 fee is required each time the account becomes delinquent to the extent the system initiates a cutoff of service. This fee is owed if the payment is not received by 5:00 PM on the Monday prior to the scheduled disconnection.

A fee of \$35.00 will be charged on checks or bank drafts returned for any reason, and water service may be discontinued.

**Customers must ensure that all inside plumbing is shut off. Any damage resulting from open faucets or leaks inside the building is the responsibility of the customer. \_\_\_\_\_ Customer's initials.**

**Application must be filled out completely, accurately and legibly in order to establish service.**

**Business Name:** \_\_\_\_\_

Type of Business (retail, restaurant, bank, etc...): \_\_\_\_\_

Email Address: \_\_\_\_\_

Tax ID #: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Business Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

**Service Address:** \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot #: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Mailing Address** (if different from Service Address): \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Owner of Company:** \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Property Owner's Name:** \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Only authorized personnel are allowed inside the meter box. If someone other than an Authority employee damages the meter box or its contents, the customer on record will be held responsible for repair costs. \_\_\_\_\_ Customer's initials.** Any additional maintenance, turn-ons, turn-offs or rereads will be done per customer's request, or during regular maintenance and reading schedules. I verify that, to the best of my knowledge, the above information is correct. There may be an occasion where you are required to come to the Rabun County Water and Sewer Authority's service office to provide positive photo identification before new service can be established.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_