



Rabun County Water and Sewer Authority Meeting Minutes March 12, 2024

I. Call to Order

Chairman Sam Beck called to order the March 2024 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, March 12, 2024 at the Rabun County Water and Sewer Authority Business Office.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, Claude Rickman, Stephen Arbitter, John Joyce and David Hart were present at the RCWSA Business Office. Martin Greene was in attendance by phone. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Distribution and Collections Manager Justin McCall, Construction and Maintenance Manager Christian Lovell, Wastewater Systems Manager Davis Speed, Water Systems Manager Tricia Henslee, Shawn Lovell, Zack Bryan with EMI, The Clayton Tribune and other members of the public were also in attendance.

III. Add Item to Agenda

Chairman Beck asked for a motion to amend the March 12, 2024 Agenda to hold an Executive Session at the end of the regular meeting. Mr. Cohee made a motion to amend the agenda, seconded by Mr. Hart. **ALL IN FAVOR**

IV. Approval of minutes from prior meetings

Minutes of the regular meeting on February 13, 2024 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Hart. **ALL IN FAVOR**

V. General Manager's Report

- * February 2024 ending account balance was \$1,047,451.04. February 2024 water bill to City of Clayton was \$120,426.08. The pumped to distribution volume for the South Water System (LRWTP) for February 2024 was 26,502,000 gallons; a decrease of 3,542,000 gallons or -11.8% from January 2024.

- * City of Clayton's February 2023 billing volume was 34,196,784 gallons. February 2024 billing volume was 33,732,795 gallons; a decrease of 463,989 gallons or - 1.4% from February 2023 to February 2024.
- * North Water System (LTWTP) pumped to distribution system for January 2024 was 28,304,000 gallons. February 2024 was 22,122,000 gallons; a decrease of 6,182,000 gallons or -21.8% from January 2024 to February 2024.
- * Meter readings for February 2024 were taken by RCWSA on February 22, 2024. Bills were sent out on March 1, 2024.
- * Mr. Thompson stated there were no new taps for the month of February 2024.
- * Unaccounted for water volume (South Water System) for February 2024 was 1.3%.
- * Unaccounted for water volume (North Water System) for February 2024 was 4.5%.
- * At the RCWRF, regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing. Cleaned out Secondary Clarifier #2 to begin process of repairing and placing the Clarifier #2 back in service to allow maintenance on Secondary Clarifier #1.
- * Mr. Thompson stated there were no new sewer taps for February 2024.
- * Fire hydrant maintenance and valve exercising is ongoing.

VI. Consolidation of RCWSA and the City of Clayton's Water and Sewer Systems

The Board discussed the new business office, consolidation, billing, maintenance, developing maintenance plans for the water and wastewater systems and development of master plan for the consolidated water and wastewater system within the City of Clayton.

VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement

The project has been scheduled to begin in January 2025. Project design review and update with cost analysis in ongoing. Scheduled to bid project in July 2024.

VIII. Status Report for Rabun County Redundancy Water Project (Phase III)

Easement review, analysis and acquisition is on-going. Design and layout of 8-inch water main and stormwater-roadway design ongoing from Wolffork Baptist Church along Wolffork Baptist Church Road through to the south end of Wolffork Road back to US 441 thereby creating a full loop. Scheduled to bid project in April 2024. Scheduled to begin construction in June 2024 with anticipated completion in September 2024.

IX. RCWSA Resolution 2024-01: Line of Credit from Rabun County Bank - \$100,000

Mr. Cohee made a motion to approve Resolution 2024-01 approving a line of credit from Rabun County Bank - \$100,000, seconded by Mr. Hart. Four members were in favor, one opposed. Mr. Beck, Mr. Krivksy, Mr. Arbitter and Mr. Rickman

abstained.

**X. Approval of Invoices - Motion made by Mr. Cohee, seconded by Mr. Arbitter.
APPROVED.**

**Mr. Cohee made a motion to enter into executive session, seconded by Mr. Rickman.
ALL IN FAVOR**

RCWSA returned from Executive Session and no action was taken.

Mr. Cohee made a motion to adjourn. Seconded by Mr. Rickman.

ADJOURNED