



## Rabun County Water and Sewer Authority Meeting Minutes April 9, 2024

### I. Call to Order

Chairman Sam Beck called to order the April 2024 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, April 9, 2024 at the Rabun County Water and Sewer Authority Business Office 137 Hiawassee Street Clayton, Ga.

### II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, Stephen Arbitter, John Joyce and David Hart were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Construction and Maintenance Manager Christian Lovell and Wastewater Systems Manager Davis Speed were present. The Clayton Tribune and other members of the public were also in attendance.

### III. Approval of minutes from prior meetings

Minutes of the regular meeting on March 12, 2024 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Hunter. **ALL IN FAVOR**

### IV. General Manager's Report

- \* March 2024 ending account balance was \$669,410.26.
- \* March 2024 Water System Total Billings: \$ 247,944.78
- \* March 2024 Wastewater System Total Billings: \$ 128,369.54
- \* March 2024 Water and Wastewater Total Billings: \$ 376,314.32
- \* South Water System (LRWTP) pumped to distribution system for February 2024 was 26,502,000 gallons. Pumped to distribution system volume for March 2024 was 26,174,000 gallons; a decrease of 328,000 gallons or -1.2% from February 2024 to March 2024.
- \* North Water System (LTWTP) pumped to distribution system for February 2024 was 22,122,000 gallons. March 2024 was 19,518,000 gallons; a decrease of 2,604,000 gallons or -11.8% from February 2024 to March 2024.

- \* Meter readings for March 2024 were taken by RCWSA on March 26, 2024. Bills were sent out on April 3, 2024.
- \* Mr. Thompson stated there was one new water connection for the month of March 2024.
- \* Unaccounted for water volume (South Water System) for March 2024 was 47.4%.
- \* Unaccounted for water volume (North Water System) for March 2024 was 73.73%.
- \* Total water system unaccounted for water volume was \$58.44%.
- \* At the RCWRF, regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing. Mr. Thompson updated the Board on the status of the construction of a distribution and collections storage building at the Stekoa Creek WRF.
- \* Mr. Thompson stated there were no new sewer connections for March 2024.
- \* Fire hydrant maintenance and valve exercising is ongoing.

**V. Consolidation of RCWSA and the City of Clayton’s Water and Sewer Systems**

The Board discussed the new business office, consolidation, billing, maintenance, developing maintenance plans for the water and wastewater systems and development of master plan for the consolidated water and wastewater system within the City of Clayton.

**VI. Status Report for Lake Rabun Water Treatment Plant Filter Replacement**

The project has been scheduled to begin in January 2025. Project design review and update with cost analysis in ongoing. Scheduled to bid project in July 2024.

**VII. Status Report for Rabun County Redundancy Water Project (Phase III)**

Easements have been acquired. Design and layout of 8-inch water main and stormwater-roadway design ongoing from Wolffork Baptist Church along Wolffork Baptist Church Road through to the south end of Wolffork Road and back to US 441 thereby creating a full loop. Scheduled to bid project week of April 8<sup>th</sup> through April 12<sup>th</sup> 2024. Bids to be received May 14<sup>th</sup> 2024. Scheduled to begin construction in June 2024 with anticipated completion in October 2024.

**VIII. Lease for RCWSA Business Office with RCBOC**

Mr. Cohee made a motion to approve the lease agreement between the RCWSA with RCBOC for the 137 Hiawassee Street location, seconded by Mr. Krivsky.

**ALL IN FAVOR**

**IX. RCWSA Resolution 2024-02: Septage Fee to Be Charged at Water Reclamation Facilities**

Mr. Cohee made a motion to approve RCWSA Resolution 2024-02, seconded by Mr. Joyce. **ALL IN FAVOR**

**X. Approval of Invoices - Motion made by Mr. Cohee, seconded by Mr. Joyce.  
APPROVED.**

Mr. Cohee made a motion to adjourn.