



Rabun County Water and Sewer Authority Meeting Minutes May 14, 2024

I. Call to Order

Chairman Sam Beck called to order the May 2024 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, May 14, 2024 at the Rabun County Water and Sewer Authority Business Office 137 Hiawassee Street Clayton, Ga.

II. Roll Call

Chairman Sam Beck, Treasurer Jerry Krivsky, Claude Rickman John Joyce were present at the RCWSA Business Office. Vice Chairman Jeff Hunter, Secretary Brett Cohee and David Hart were in attendance by phone. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Construction and Maintenance Manager Christian Lovell, Water Systems Manager Tricia Taylor, Distribution and Collection Systems Manager Shawn Lovell, Wastewater Systems Manager Davis Speed and Public Information Coordinator Blake Spurney were present. Jerry Hood and Zack Bryan with EMI and other members of the public were also in attendance.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on April 9, 2024 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Rickman. **ALL IN FAVOR**

IV. General Manager's Report

- * April 2024 ending account balance was \$154,567.57.
- * April 2024 Water System Total Billings: \$ 395,126.09
- * April 2024 Wastewater System Total Billings: \$ 236,006.76
- * April 2024 Water and Wastewater Total Billings: \$ 631,132.85
- * South Water System (LRWTP) pumped to distribution system for March 2024 was 26,174,000 gallons. Pumped to distribution system volume for April 2024 was 27,539,000 gallons; an increase of 1,365,000 gallons or 5.2% from March 2024 to April 2024.
- * North Water System (LTWTP) pumped to distribution system for March 2024 was 19,518,000 gallons. April 2024 was 18,921,000 gallons; a decrease of 597,000

gallons or -3.1% from March 2024 to April 2024.

- * Meter readings for April 2024 were taken by RCWSA on April 23, 2024. Bills were sent out on May 3, 2024.
- * Mr. Thompson stated there was one new water connection for March 2024.
- * Unaccounted for water volume (South Water System) for April 2024 was 11.13%.
- * Unaccounted for water volume (North Water System) for April 2024 was 57.11%.
- * Total water system unaccounted for water volume for April 2024 was 29.85%.
- * At the RCWRF, regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing. Mr. Thompson updated the Board on the status of the construction of the Distribution and Collections Storage Building at the Stekoa Creek WRF.
- * Mr. Thompson stated there was one new sewer connections for April 2024.
- * Fire hydrant maintenance and valve exercising is ongoing.

V. Consolidation of RCWSA and the City of Clayton's Water and Sewer Systems

The Board discussed the new business office, consolidation, billing, maintenance, developing maintenance plans for the water and wastewater systems and development of master plan for the consolidated water and wastewater system within the City of Clayton.

VI. Status Report for Lake Rabun Water Treatment Plant Filter Replacement

Test runs began this month in bringing water South to Clayton. Trial runs are slated over the next 5-6 months to determine Operating Procedures for supplementing LRWTP with LTWTP water during the Filter Replacement Project. Project design review and updating with cost analysis is ongoing. Scheduled to bid project July/August 2024. The project has been scheduled to begin in January 2025.

VII. Status Report for Rabun County Redundancy Water Project (Phase III)

Easements have been acquired. Scheduled to bid project April 12, 2024. Bids due May 14, 2024. Scheduled to begin construction in June 2024 with anticipated completion in October 2024.

VIII. RCWSA Resolution 2024-04: Discussion and Consideration of Approval of Water Leak Protection Plan for the RCWSA

Mr. Cohee made a motion to approve RCWSA Resolution 2024-04, seconded by Mr. Rickman. **ALL IN FAVOR**

IX. Approval of Invoices - Motion made by Mr. Rickman, seconded by Mr. Joyce. APPROVED.

Mr. Rickman made a motion to adjourn.