



Rabun County Water and Sewer Authority Meeting Minutes June 11, 2024

I. Call to Order

Chairman Sam Beck called to order the June 2024 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, June 11, 2024 at the Rabun County Water and Sewer Authority Business Office 137 Hiawassee Street Clayton, Ga.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, Claude Rickman and David Hart were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Water Systems Manager Tricia Taylor and Public Information Coordinator Blake Spurney were present. Megan Horn with The Clayton Tribune and Dee Daley were also present.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on May 14, 2024 had been e-mailed to the members.

Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Hunter. **ALL IN FAVOR**

Mr. Beck asked for a motion to amend the June 11, 2024 agenda to move the item for RCWSA Resolution 2024-05: Discussion and Consideration of Approval for Proposed RCWSA FY 2025 Water and Wastewater Budgets and Rates, Fees and Charges Adjustments to the beginning of the meeting. Mr. Rickman made a motion, seconded by Mr. Krivsky. **ALL IN FAVOR**

IV. RCWSA Resolution 2024-05: Discussion and Consideration of Approval for Proposed RCWSA FY 2025 Water and Wastewater Budgets and Rates, Fees and Charges Adjustments.

Mr. Thompson made a presentation of the FY 2025 Proposed Water and Wastewater Budgets and Financial Models with the proposed Rates, Fees and Charges adjustments. Mr. Cohee made a motion to approve RCWSA Resolution 2024-05, seconded by Mr. Rickman. **ALL IN FAVOR**

V. General Manager's Report

- * May 2024 ending account balance was \$164,069.76.
- * May 2024 Water System Total Billings: \$ 336,848.45
- * May 2024 Wastewater System Total Billings: \$ 204,222.24
- * May 2024 Water and Wastewater Total Billings: \$ 541,070.69
- * May 2024 Accounts Receivable (A/R's) \$ 391,270.15 as of 5-31-24
- * South Water System (LRWTP) pumped to distribution system for April 2024 was 27,539,000 gallons. Pumped to distribution system volume for May 2024 was 26,582,000 gallons; a decrease of 957,000 gallons or -3.5% from April 2024 to May 2024.
- * North Water System (LTWTP) pumped to distribution system for April 2024 was 18,921,000 gallons. May 2024 was 19,633,000 gallons; an increase of 712,000 gallons or 3.8% from April 2024 to May 2024.
- * Meter readings for May 2024 were taken by RCWSA on May 23, 2024. Bills were sent out on June 3, 2024.
- * Mr. Thompson stated there were 7 new water connection for March 2024.
- * Unaccounted for water volume (South Water System) for May 2024 was 10.7%.
- * Unaccounted for water volume (North Water System) for May 2024 was 61.8%.
- * Total water system unaccounted for water volume for May 2024 was 32.4%.
- * At the RCWRF, regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing. Mr. Thompson stated the Distribution and Collections storage facility at the Stekoa Creek WRF has been completed.
- * Mr. Thompson stated there were no new sewer connections for May 2024.
- * Fire hydrant replacement, maintenance and valve exercising is ongoing.

VI. Consolidation of RCWSA and the City of Clayton's Water and Sewer Systems

The Board discussed consolidation, billing, maintenance, developing maintenance plans for the water and wastewater systems and development of the Master Plan for the consolidated water and wastewater system within the City of Clayton.

VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement

Test runs began in May 2024 bringing water South to Clayton from the LTWTP. Trial runs are slated over the next 5-6 months to determine Operating Procedures for supplementing LRWTP with LTWTP water during the Filter Replacement Project. Project design review and updating with cost analysis is ongoing. Scheduled to bid project July/August 2024. The project has been scheduled to begin in January 2025.

VIII. Status Report for Rabun County Redundancy Water Project (Phase III)

Bids were received on May 14, 2024. Tom Adams Construction was the successful Bidder. Construction is scheduled to begin in July 2024 with anticipated completion in November 2024.

**IX. Approval of Invoices - Motion made by Mr. Hunter, seconded by Mr. Rickman.
APPROVED.**

Mr. Rickman made a motion to adjourn.