



Rabun County Water and Sewer Authority Meeting Minutes July 9, 2024

I. Call to Order

Chairman Sam Beck called to order the July 2024 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, July 9, 2024 at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, John Joyce, Claude Rickman (by phone) and David Hart were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Water Systems Manager Tricia Taylor, Construction Manager Christian Lovell, Fleet Manager Rusty Hunnicutt, Distribution and Collection Manager Shawn Lovell and Public Information Coordinator Blake Spurney were present. Megan Horn with The Clayton Tribune and Dee Daley were also present.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on June 11, 2024 had been e-mailed to the members.

Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Hunter. **ALL IN FAVOR**

IV. General Manager's Report

- * June 2024 ending account balance was \$143,659.71.
- * June 2024 Water System Total Billings: \$ 387,928.62
- * June 2024 Wastewater System Total Billings: \$ 168,668.72
- * June 2024 Water and Wastewater Total Billings: \$ 556,597.34
- * June 2024 Accounts Receivable (A/R's) \$ 267,107.90 as of 6-30-24
- * South Water System (LRWTP) pumped to distribution system for May 2024 was 26,582,000 gallons. Pumped to distribution system volume for June 2024 was 26,877,000 gallons; an increase of 295,000 gallons or 1.1% from May 2024 to June 2024.
- * North Water System (LTWTP) pumped to distribution system for May 2024 was 19,633,000 gallons. June 2024 was 20,415,000 gallons; an increase of 782,000

gallons or 4.0% from May 2024 to June 2024.

- * Meter readings for June 2024 were taken by RCWSA on June 21, 2024. Bills were sent out on July 3, 2024.
- * Mr. Thompson stated there were 7 new water connection for June 2024.
- * Unaccounted for water volume (South Water System) for June 2024 was 6.7%.
- * Unaccounted for water volume (North Water System) for June 2024 was 53.2%.
- * Total water system unaccounted for water volume for May 2024 was 27.4%.
- * At the RCWRF, regular preventive maintenance on motors and machinery and grass mowing and weed-eating is ongoing.
- * Mr. Thompson stated there was 1 new sewer connections for June 2024.
- * Fire hydrant replacement, maintenance and valve exercising is ongoing.

V. Consolidation of RCWSA and the City of Clayton's Water and Sewer Systems

The Board discussed billing and meter status, maintenance and developing maintenance plans and development of a master plan for the consolidated Water and Wastewater system.

VI. Status Report for Lake Rabun Water Treatment Plant Filter Replacement

Test runs began in May 2024 bringing water South to Clayton from the LTWTP. Trial runs are slated over the next 5-6 months to determine Operating Procedures for supplementing LRWTP with LTWTP water during the LRWTP's Filter Replacement Project. Project design review and updating with cost analysis is ongoing. Scheduled to bid project August 2024. The project has been scheduled to begin in January 2025.

VII. Status Report for Rabun County Redundancy Water Project (Phase III)

Bids were received on May 14, 2024. Tom Adams Construction was the successful Bidder. Construction is scheduled to begin in August 2024 with anticipated completion in December 2024.

VIII. RCWSA Resolution 2024-03: Discussion and Consideration of Approval for the Wolfork Road Water Main Installation and Roadway and Stormwater Improvements Agreements with Low Bidder, Tom Adams Construction.

Mr. Krivsky made a motion to approve RCWSA Resolution 2024-03, seconded by Mr. Hunter. **ALL IN FAVOR**

IX. RCWSA Resolution 2024-06: Discussion and Consideration of Approval for the 100% Principal Forgiveness GEFA Loan for Lead-Copper Line Inventory and Replacement

Mr. Hart made a motion to approve RCWSA Resolution 2024-06, seconded by Mr. Krivsky. **ALL IN FAVOR**

X. RCWSA Board - Officers' Elections

Mr. Rickman made a motion to approve Sam Beck as Chairman, Jeff Hunter as Vice Chairman, Jerry Krivsky as Treasurer and Brett Cohee as Secretary, seconded by Mr. Joyce. **ALL IN FAVOR**

XI. Executive Session

Mr. Hunter made a motion to exit Regular Session and enter into Executive Session to discuss personnel, seconded by Mr. Joyce.

Mr. Hart made a motion to exit Executive Session and enter into Regular Session, seconded by Mr. Joyce.

XII. Approval of Invoices - Motion made by Mr. Hunter, seconded by Mr. Krivsky. APPROVED.

Mr. Krivsky made a motion to adjourn.

Adjourned.