



Rabun County Water and Sewer Authority Meeting Minutes August 13, 2024

I. Call to Order

Chairman Sam Beck called to order the August 2024 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, August 13, 2024 at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, John Joyce, and Claude Rickman were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams and Public Information Coordinator Blake Spurney were present. Zack Bryan with EMI and Dee Daley were also present.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on July 9, 2024 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Joyce. **ALL IN FAVOR**

IV. General Manager's Report

- * July 2024 ending account balance was \$215,938.16.
- * July 2024 Water System Total Billings: \$ 276,074.92
- * July 2024 Wastewater System Total Billings: \$ 166,620.13
- * July 2024 Water and Wastewater Total Billings: \$ 442,695.05
- * July 2024 Accounts Receivable (A/R's) \$ 139,458.48 as of 7-31-24
- * South Water System (LRWTP) pumped to distribution system for June 2024 was 26,877,000 gallons. Pumped to distribution system volume for July 2024 was 25,699,000 gallons; a decrease of 1,178,000 gallons or -4.4% from June 2024 to July 2024.
- * North Water System (LTWTP) pumped to distribution system for June 2024 was 20,415,000 gallons. July 2024 was 25,596,000 gallons; an increase of 5,181,000 gallons or 25.4% from June 2024 to July 2024.
- * Meter readings for July 2024 were taken by RCWSA on July 22, 2024. Bills were

sent out on July 31, 2024.

- * Mr. Thompson stated there were 8 new water connections for July 2024.
- * Unaccounted for water volume (South Water System) for July 2024 was 42.9%.
- * Unaccounted for water volume (North Water System) for July 2024 was 77.9%.
- * Total water system unaccounted for water volume for July 2024 was 57.3%.
- * At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery, grass mowing and weed-eating is ongoing.
- * Mr. Thompson stated there was no new sewer connections for July 2024.
- * Fire hydrant replacement, maintenance and valve exercising is ongoing.

V. Consolidation of RCWSA and the City of Clayton's Water and Sewer Systems
The Board discussed billing and meter status, maintenance and developing maintenance plans and development of a master plan for the consolidated Water and Wastewater system.

VI. Status Report for Lake Rabun Water Treatment Plant Filter Replacement
Test runs began in May 2024 bringing water South to Clayton from the LTWTP. Trial runs are slated over the next 5-6 months to determine Operating Procedures for supplementing LRWTP with LTWTP water during the LRWTP's Filter Replacement Project from January 2024 through April 2024. Project design review and updating with cost analysis is ongoing. Project was put out to bid August 12, 2024 with Bids due on October 8, 2024. The project has been scheduled to begin in January 2025.

VII. Status Report for Rabun County Redundancy Water Project (Phase III)
Tom Adams Construction is scheduled to begin construction in September 2024 with anticipated completion in December 2024.

VIII. RCWSA Resolution 2024-07: Lead and Copper Rules Revision Project – Discussion and consideration of approval for the agreement with Shamgar, Inc. to undertake and complete the required Lead Service Line Inventory under GEFA Loan DWLSL2023047 100% Principal Forgiveness Loan.
Mr. Cohee made a motion to approve RCWSA Resolution 2024-07, seconded by Mr. Joyce. ALL IN FAVOR

XII. Approval of Invoices - Motion made by Mr. Rickman, seconded by Mr. Joyce. APPROVED.

Mr. Rickman made a motion to adjourn.

Adjourned.