



## **Rabun County Water and Sewer Authority Meeting Minutes October 8, 2024**

### **I. Call to Order**

Chairman Sam Beck called to order the October 2024 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, October 8, 2024 at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

### **II. Roll Call**

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, David Hart and John Joyce were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Construction and Maintenance Manager Christian Lovell, Distribution and Collections Manager Shawn Lovell, Wastewater Systems Manager Davis Speed, Fleet Manager Rusty Hunnicutt, Human Resources Coordinator Josh Rimes and Public Information Coordinator Blake Spurney were present.

### **III. Approval of minutes from prior meetings**

Minutes of the regular meeting on September 10, 2024 had been e-mailed to the members. Mr. Hart made a motion to approve the minutes, seconded by Mr. Joyce.

**ALL IN FAVOR**

### **IV. General Manager's Report**

- \* September 2024 ending account balance was \$156,689.40.
- \* September 2024 Water System Total Billings: \$400,333.12
- \* September Wastewater System Total Billings: \$150,304.56
- \* September 2024 Water and Wastewater Total Billings: \$550,637.68
- \* September 2024 Accounts Receivable (A/R's) \$166,377.44 as of 9-30-24
- \* South Water System (LRWTP) pumped to distribution system for August 2024 was 26,376,000 gallons. Pumped to distribution system volume for September 2024 was 27,052,000 gallons; an increase of 676,000 gallons or 2.6% from August 2024 to September 2024.
- \* North Water System (LTWTP) pumped to distribution system for August 2024 was

24,912,000 gallons. September 2024 was 22,606,000 gallons; a decrease of 2,306,000 gallons or -9.3% from August 2024 to September 2024.

- \* Meter readings for September 2024 were taken by RCWSA on September 20, 2024. Bills were sent out on October 1, 2024.
- \* Mr. Thompson stated there was one new water connection for September 2024.
- \* Unaccounted for water volume (South Water System) for September 2024 was 17.8%.
- \* Unaccounted for water volume (North Water System) for September 2024 was 64.5%.
- \* Total water system unaccounted for water volume for September 2024 was 33.2%.
- \* At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery, grass mowing and weed-eating is ongoing.
- \* Mr. Thompson stated there were no new sewer connection for September 2024.
- \* Fire hydrant replacement, maintenance and valve exercising is ongoing.

**V. Consolidation of RCWSA and the City of Clayton's Water and Sewer Systems**  
The Board discussed billing and meter status, maintenance and developing maintenance plans and development of a master plan for the consolidated Water and Wastewater system.

**VI. Status Report for Rabun County Redundancy Water Project (Phase III)**  
Tom Adams Construction began construction September 16, 2024 with anticipated completion in January 2025.

**VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement**  
Test runs are continuing; bringing water South to Clayton from the LTWTP continuing. The project is out to bid as of August 12, 2024 with bids being due by October 8, 2024. Project scheduled to start January 2025.

**VIII. RCWSA Resolution 2024-08 to Authorize RCWSA General Manager and Finance Manager to Pay Bills Electronically to Vendors**  
Mr. Hart made a motion to approve RCWSA Resolution 2024-08, seconded by Mr. Joyce. ALL IN FAVOR

**IX. Approval of Invoices - Motion made by Mr. Hunter, seconded by Mr. Joyce.**  
**APPROVED.**

Mr. Joyce made a motion to adjourn.

**Adjourned.**