



Rabun County Water and Sewer Authority Meeting Minutes November 19, 2024

I. Call to Order

Chairman Sam Beck called to order the November 2024 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, November 19, 2024 at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, David Hart, Claude Rickman and John Joyce were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Fleet Manager Rusty Hunnicutt, Human Resources Coordinator Josh Rimes and Public Information Coordinator Blake Spurney were present. Zack Bryan with EMI was also present.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on October 8, 2024 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Joyce. **ALL IN FAVOR**

IV. General Manager's Report

- * October 2024 ending account balance was \$94,214.93.
- * October 2024 Water System Total Billings: \$271,039.47
- * October 2024 Wastewater System Total Billings: \$148,739.60
- * October 2024 Water and Wastewater Total Billings: \$419,779.08
- * October 2024 Accounts Receivable (A/R's) \$174,549.71 as of 10-31-24
- * South Water System (LRWTP) pumped to distribution system for September 2024 was 27,052,000 gallons. Pumped to distribution system volume for October 2024 was 30,691,000 gallons; an increase of 3,639,000 gallons or 13.5% from September 2024 to October 2024.
- * North Water System (LTWTP) pumped to distribution system for September 2024 was 22,606,000 gallons. October 2024 was 22,502,000 gallons; a decrease of 104,000 gallons or -.5% from September 2024 to October 2024.
- * Meter readings for October 2024 were taken by RCWSA on October 21, 2024. Bills

were sent out on October 31, 2024.

- * Mr. Thompson stated there was ten new water connection for October 2024.
- * Unaccounted for water volume (South Water System) for October 2024 was 48.3%.
- * Unaccounted for water volume (North Water System) for October 2024 was 59.5%.
- * Total water system unaccounted for water volume for October 2024 was 52.3%.
- * At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery, grass mowing and weed-eating is ongoing.
- * Mr. Thompson stated there was one new sewer connection for October 2024.
- * Fire hydrant replacement, maintenance and valve exercising is ongoing.

V. Consolidation of RCWSA and the City of Clayton's Water and Sewer Systems
The Board discussed billing and meter status, maintenance and developing maintenance plans and development of a master plan for the consolidated Water and Wastewater system.

VI. Status Report for Rabun County Redundancy Water Project (Phase III)
Wolffork Road 8-inch Water Main Installation Project - Tom Adams Construction began construction September 16, 2024 with anticipated completion in January 2025.

VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement
Test runs are continuing; bringing water South to Clayton from the LTWTP continuing. Project bids were received on October 8, 2024. Tom Adams Construction was the low bidder at \$745,057.02. Project is scheduled to begin in January 2025.

VIII. RCWSA Resolution 2024-09: Review and consider resolution to accept Tom Adams Construction's (TAC's) bid of \$745,057.02 to do the Lake Rabun WTP Filter Replacement Project and to authorize a Contract between the RCWSA and TAC to do the LRWTP Project. General Manager Brendan Thompson shall be authorized to sign all necessary paperwork to undertake the Project.
Mr. Hart made a motion to approve RCWSA Resolution 2024-09, seconded by Mr. Krivsky. **ALL IN FAVOR**

IX. Status of Lead-Copper Rules Revision Project - Lead Line Inventory
Shamgar, Inc. is proceeding to inventory service lines throughout the water system. Projected completion by December 31, 2024.

X. Approval of Invoices
Mr. Hunter made a motion to approve invoices, seconded by Mr. Joyce.
ALL IN FAVOR

Mr. Rickman made a motion to adjourn.
Adjourned.