



## **Rabun County Water and Sewer Authority Meeting Minutes December 10, 2024**

### **I. Call to Order**

Chairman Sam Beck called to order the December 2024 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, December 10, 2024 at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

### **II. Roll Call**

Chairman Sam Beck, Vice Chairman Jeff Hunter, Secretary Brett Cohee, Treasurer Jerry Krivsky and David Hart were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Human Resources Coordinator Josh Rimes and Public Information Coordinator Blake Spurney were present. Zack Bryan with EMI and City of Clayton Mayor Kurt Cannon were also present.

### **III. Approval of minutes from prior meetings**

Minutes of the regular meeting on November 19, 2024 had been e-mailed to the members. Mr. Hart made a motion to approve the minutes, seconded by Mr. Krivsky.

**ALL IN FAVOR**

### **IV. General Manager's Report**

- \* November 2024 ending account balance was \$67,049.65.
- \* November 2024 Water System Total Billings: \$264,203.19
- \* November 2024 Wastewater System Total Billings: \$153,639.83
- \* November 2024 Water and Wastewater Total Billings: \$417,843.02
- \* November 2024 Accounts Receivable (A/R's) \$207,972.32 as of 11-30-24
- \* South Water System (LRWTP) pumped to distribution system for October 2024 was 30,691,000 gallons. Pumped to distribution system volume for November 2024 was 28,518,000 gallons; a decrease of 2,173,000 gallons or -7.1% from October 2024 to November 2024.
- \* North Water System (LTWTP) pumped to distribution system for October 2024 was 22,502,000 gallons. November 2024 was 20,014,000 gallons; a decrease of 2,488,000 gallons or -11.1% from October 2024 to November 2024.
- \* Meter readings for November 2024 were taken by RCWSA on November 20, 2024. Bills were sent out on December 2, 2024.
- \* Mr. Thompson stated there was one new water connection for October 2024.

- \* Unaccounted for water volume (South Water System) for November 2024 was 44.6%.
- \* Unaccounted for water volume (North Water System) for November 2024 was 57.3%.
- \* Total water system unaccounted for water volume for November 2024 was 49.3%.
- \* At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery, grass mowing and weed-eating is ongoing.
- \* Mr. Thompson stated there were no new sewer connections for November 2024.
- \* Fire hydrant replacement, maintenance and valve exercising is ongoing.

**V. Consolidation of RCWSA and the City of Clayton's Water and Sewer Systems**  
 The Board discussed billing and meter status, maintenance and developing maintenance plans and development of a master plan for the consolidated Water and Wastewater system.

**VI. Status Report for Rabun County Redundancy Water Project (Phase III)**  
 Wolffork Road 8-inch Water Main Installation Project - Tom Adams Construction began construction September 16, 2024 with anticipated completion in January 2025.

**VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement**  
 Test runs are continuing; bringing water South to Clayton from the LTWTP continuing. Project bids were received on October 8, 2024. Tom Adams Construction was the low bidder at \$745,057.02. Project is scheduled to begin in January 2025.

**VIII. Status of Lead-Copper Rules Revision Project - Lead Line Inventory**  
 Shamgar, Inc. is continuing to inventory service lines throughout the water system. Projected completion by January 31, 2025.

**IX. Dunlap Street Sanitary Sewer Replacement**

**X. RCWRF South Secondary Clarifier Retrofit and Upgrades**

**XI. Mayor Kurt Cannon of Clayton addressed the RCWSA Board and asked that the RCWSA notify the City of Clayton when cutting asphalt roads to maintenance and/or repair water and sewer infrastructure. GM Thompson indicated that the RCWSA would redouble their efforts to notify the City of Clayton.**

**XII. Approval of Invoices**

Mr. Hunter made a motion to approve invoices, seconded by Mr. Krivsky.

**ALL IN FAVOR**

Mr. Hart made a motion to adjourn.

**Adjourned.**