



## **Rabun County Water and Sewer Authority Meeting Minutes March 11, 2025**

### **I. Call to Order**

Vice Chairman Jeff Hunter called to order the March 2025 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, March 11, 2025 at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

### **II. Roll Call**

Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, John Joyce, David Hart and Dee Van Camp were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Human Resources Coordinator Josh Rimes, Construction & Maintenance Manager Christian Lovell and Public Information Coordinator Blake Spurney were present. Zack Bryan with EMI was also present.

### **III. Approval of minutes from prior meetings**

Minutes of the regular meeting on February 11, 2025 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Joyce.  
**ALL IN FAVOR**

### **IV. General Manager's Report**

- \* February 2025 ending account balance was \$122,338.27
- \* February 2025 Water System Total Billings: \$277,104.01
- \* February 2025 Wastewater System Total Billings: \$138,376.39
- \* February 2025 Water and Wastewater Total Billings: \$415,480.40
- \* February 2025 Accounts Receivable (A/R's) \$251,205.39 as of 2-28-25
- \* South Water System (LRWTP) pumped to distribution system for January 2025 was 32,535,000 gallons. Pumped to distribution system volume for February 2025 was 27,028,000 gallons; a decrease of 5,507,000 gallons or -16.9% from January 2025 to February 2025.
- \* North Water System (LTWTP) pumped to distribution system for January 2025 was 25,589,000 gallons. February 2025 was 20,923,000 gallons; a decrease of 4,666,000 gallons or -18.2% from January 2025 to February 2025.
- \* Meter readings for February 2025 were taken by RCWSA on February 20, 2025. Bills were sent out on February 28, 2025.
- \* Mr. Thompson stated there was three new water connection for February 2025.

- \* Unaccounted for water volume (South Water System) for February 2025 was 50.8%.
- \* Unaccounted for water volume (North Water System) for February 2025 was 51.9%.
- \* Total water system unaccounted for water volume for February 2025 was 51.1%.
- \* At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery is ongoing.
- \* Mr. Thompson stated there was one new sewer connection for February 2025.
- \* Fire hydrant replacement, maintenance and valve exercising is ongoing.

**V. Consolidation of RCWSA and the City of Clayton's Water and Sewer Systems**

The Board discussed billing and meter status, maintenance and developing maintenance plans and development of a master plan for the consolidated Water and Wastewater System. Grant procurement for the Master Plan was discussed. Mr. Thompson stated that the Grant Application process for the Master Plan has been continuing with the Department of Community Affairs (DCA) and Georgia Mountain Regional Commission (GMRC) representatives. The Grant will be for \$250,000, a 50/50 split of the \$500,000 total cost between the ARC and the RCWSA/RCBOC. The Board discussed writing off delinquent and uncollectable accounts. Mr. Cohee made a motion to write off the uncollectable account balances, seconded by Mr. Joyce. **ALL IN FAVOR**

**VI. Status Report for Rabun County Redundancy Water Project (Phase III)**

Wolffork Road 8-inch Water Main Installation Project - Tom Adams Construction began construction September 16, 2024; anticipated completion in April 2025.

**VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement**

Tom Adams began construction-installation January 20, 2025. Project completion scheduled for June 2025.

**VIII. Status of Lead-Copper Rules Revision Project - Lead Line Inventory**

Shamgar, Inc. has completed the inventory of the service lines throughout the water System. Three (3) service lead services lines will be replaced. The RCWSA will engage Shamgar, Inc. to replace those three (3) lines.

**X. Leak Analysis and Detection** - The RCWSA will be engaging an outside firm to help in leak detection and analysis.

**XII. Approval of Invoices**

Mr. Joyce made a motion to approve invoices, seconded by Mr. Krivsky.  
**ALL IN FAVOR**

Mr. Hart made a motion to adjourn. Seconded by Mr. Joyce - **Adjourned.**