



## **Rabun County Water and Sewer Authority Meeting Minutes April 8, 2025**

### **I. Call to Order**

Chairman Sam Beck called to order the April 2025 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, April 8, 2025 at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

### **II. Roll Call**

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, John Joyce, David Hart, Dee Van Camp, David Hart and Stephen Arbitter were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Human Resources Coordinator Josh Rimes, Construction & Maintenance Manager Christian Lovell and Public Information Coordinator Blake Spurney were also present.

### **III. Approval of minutes from prior meetings**

Minutes of the regular meeting on March 11, 2025 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Hunter. **ALL IN FAVOR**

### **IV. General Manager's Report**

- \* March 2025 ending account balance was \$ 81,003.69
- \* March 2025 Water System Total Billings: \$235,427.59
- \* March 2025 Wastewater System Total Billings: \$137,571.48
- \* March 2025 Water and Wastewater Total Billings: \$372,999.07
- \* March 2025 Accounts Receivable (A/R's) \$271,063.14 as of 3-31-25
- \* South Water System (LRWTP) pumped to distribution system for February 2025 was 27,028,000 gallons. Pumped to distribution system volume for March 2025 was 21,211,000 gallons; a decrease of 5,817,000 gallons or -21.5% from February 2025 to March 2025. LRWTP was running on one filter in March 2025.
- \* North Water System (LTWTP) pumped to distribution system for February 2025 was 20,923,000 gallons. March 2025 was 29,095,000 gallons; an increase of 8,172,000 gallons or 39.1% from February 2025 to March 2025.
- \* Meter readings for March 2025 were taken by RCWSA on March 21, 2025. Bills were sent out on April 1, 2025.
- \* Mr. Thompson stated there was three new water connection for March 2025.
- \* Unaccounted for water volume (South Water System) for March 2025 was 50.8%.
- \* Unaccounted for water volume (North Water System) for March 2025 was 54.1%.
- \* Total water system unaccounted for water volume for March 2025 was 51.6%.
- \* At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery is ongoing.

- \* Mr. Thompson stated there was one new sewer connection for March 2025.
- \* Fire hydrant replacement, maintenance and valve exercising is ongoing.

**V. Consolidation of RCWSA and the City of Clayton's Water and Sewer Systems**

The Board discussed billing and meter status, maintenance and developing maintenance plans and development of a master plan for the consolidated Water and Wastewater System. Grant procurement for the Master Plan was discussed. Mr. Thompson stated that the Grant Application process for the Master Plan has been continuing with the Department of Community Affairs (DCA) and Georgia Mountain Regional Commission (GMRC) representatives. The Grant will be for \$250,000, a 50/50 split of the \$500,000 total cost between the ARC and the RCWSA/RCBOC. The Master Plan full application is due April 11, 2025, and has been submitted to the GMRC.

**VI. Status Report for Rabun County Redundancy Water Project (Phase III)**

Wolffork Road 8-inch Water Main Installation Project - Tom Adams Construction began construction September 16, 2024; anticipated completion in April 2025.

**VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement**

Tom Adams began construction-installation January 20, 2025. Project completion scheduled for June 2025.

**VIII. Status of Lead-Copper Rules Revision Project - Lead Line Inventory**

Shamgar, Inc. has completed the inventory of the service lines throughout the water System. Three (3) service lead services lines will be replaced. The RCWSA will engage Shamgar, Inc. to replace those three (3) lines. Project completion scheduled for April 2025.

**IX. NEW RCWSA-Georgia Power Water Withdrawal Contract**

The Board reviewed and discussed the new water withdrawal contract. Mr. Hart made a motion to approve the new contract, seconded by Mr. Joyce. **ALL IN FAVOR**

**X. RCBOE Water System Discussion** - Discussion of replacing Cla-Val pressure regulating valve at the Arena and installing a new hydrant at the existing Middle-High School as well as a water main extension for the new High School Building to be constructed.

**XI. Leak Analysis and Detection**

Mr. Thompson stated that the RCWSA has hired Mack Jones to assist with leak analysis and detection.

**XII. Approval of Invoices**

Mr. Joyce made a motion to approve invoices, seconded by Mr. Rickman. **ALL IN FAVOR.**

**ADJOURN** -Mr. Rickman made a motion to adjourn.