



Rabun County Water and Sewer Authority

Meeting Minutes

May 13, 2025

I. Call to Order

Chairman Sam Beck called to order the May 2025 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, May 13, 2025 at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, John Joyce, David Hart and Claude Rickman were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Human Resources Coordinator Josh Rimes, Construction & Maintenance Manager Christian Lovell, Distribution & Collection Systems Manager Shawn Lovell, Public Information Coordinator Blake Spurney and Zack Bryan with EMI were also present.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on April 8, 2025 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Hunter. **ALL IN FAVOR**

IV. General Manager's Report

- * April 2025 ending account balance was \$115,088.05
- * April 2025 Water System Total Billings: \$255,763.11
- * April 2025 Wastewater System Total Billings: \$127,262.46
- * April 2025 Water and Wastewater Total Billings: \$383,025.57
- * April 2025 Accounts Receivable (A/R's) \$242,645.70 as of 4-30-25
- * South Water System (LRWTP) pumped to distribution system for March 2025 was 21,211,000 gallons. Pumped to distribution system volume for April 2025 was 18,681,000 gallons; a decrease of 2,530,000 gallons or -11.9% from March 2025 to April 2025. LRWTP was running on one filter in April 2025.
- * North Water System (LTWTP) pumped to distribution system for March 2025 was 29,095,000 gallons. April 2025 was 29,695,000 gallons; an increase of 600,000 gallons or 2.1% from March 2025 to April 2025.
- * Meter readings for April 2025 were taken by RCWSA on April 21, 2025. Bills were sent out on May 1, 2025.
- * Mr. Thompson stated there was two new water connection for April 2025.
- * Unaccounted for water volume (South Water System) for April 2025 was 49.5%.
- * Unaccounted for water volume (North Water System) for April 2025 was 47.9%.
- * Total water system unaccounted for water volume for April 2025 was 49.1%.
- * At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery

is ongoing.

- * Mr. Thompson stated there was one new sewer connection for April 2025.
- * Fire hydrant replacement, maintenance and valve exercising is ongoing.

V. Consolidation of RCWSA and the City of Clayton's Water and Sewer Systems

The Board discussed billing and meter status, maintenance and developing maintenance plans and development of a master plan for the consolidated Water and Wastewater System. Grant procurement for the Master Plan was discussed. Mr. Thompson stated that the Grant Application process for the Master Plan has been continuing with the Department of Community Affairs (DCA) and Georgia Mountain Regional Commission (GMRC) representatives. The Grant will be for \$250,000, a 50/50 split of the \$500,000 total cost between the ARC and the RCWSA/RCBOC. The Master Plan full application has been submitted to the GMRC.

VI. Status Report for Rabun County Redundancy Water Project (Phase III)

Wolffork Road 8-inch Water Main Installation Project - Tom Adams Construction began construction September 16, 2024 and the project was completed on April 30, 2025.

VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement

Tom Adams began construction-installation January 20, 2025. Project completion scheduled for June 2025.

VIII. Status of Lead-Copper Rules Revision Project - Lead Line Inventory

Shamgar, Inc. has completed the inventory of the service lines throughout the water System. Shamgar, Inc. replaced two (2) service lead lines and the project was completed on April 29, 2025.

IX. Leak Analysis and Detection

Mr. Thompson stated that the RCWSA has hired Mack Jones to assist with leak analysis and detection.

X. FY 2026 Budgets and Financial Models. Rate Adjustment recommendations. RCWSA Resolution 2025-01 for Board Consideration

Mr. Thompson discussed the FY 2026 budget models with Board Members. The Board discussed rate adjustments. Mr. Hart made a motion to approve Resolution 2025-01, seconded by Mr. Krivsky. **ALL IN FAVOR**

XI. Approval of Invoices

Mr. Hunter made a motion to approve invoices, seconded by Mr. Joyce. **ALL IN FAVOR.**

ADJOURN - Mr. Rickman made a motion to adjourn.