



Rabun County Water and Sewer Authority

Meeting Minutes

August 12, 2025

I. Call to Order

Chairman Sam Beck called to order the August 2025 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, August 12, 2025 at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

II. Roll Call

Chairman Sam Beck, Treasurer Jerry Krivsky, Secretary Brett Cohee, Claude Rickman, John Joyce and Stephen Arbitter were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Human Resources Coordinator Josh Rimes, Public Information Coordinator Blake Spurney, Zack Bryan with EMI and Stacy Fountain with the City of Clayton were also present.

III. Amendment to Agenda

Chairman Beck asked for a motion to amend the agenda to discuss and approve the Settlement Agreement and Mutual Release between the RCWSA and the City of Clayton concerning an outstanding \$231,571.11 issue during Consolidation. Mr. Rickman made a motion to amend the agenda, seconded by Mr. Joyce. **ALL IN FAVOR**

Chairman Beck discussed the Settlement Agreement and Mutual Release with the Board and answered questions. Motion to approve the settlement was made by Mr. Rickman, seconded by Mr. Arbitter. **ALL IN FAVOR.**

Settlement Agreement was signed by Mr. Beck and attested to by Mr. Krivsky.

IV. Approval of minutes from prior meetings

Minutes of the regular meeting on July 8, 2025 had been e-mailed to the members. Mr.

Krivsky made a motion to approve the minutes, seconded by Mr. Joyce. **ALL IN FAVOR**

V. General Manager's Report

- * July 2025 ending account balance was \$ 57,115.42
- * July 2025 Water System Total Billings: \$287,539.99
- * July 2025 Wastewater System Total Billings: \$169,756.61
- * July 2025 Water and Wastewater Total Billings: \$457,296.60
- * July 2025 Accounts Receivable (A/R's) \$213,750.96 as of 7-31-25
- * South Water System (LRWTP) pumped to distribution system for June 2025 was 22,719,000 gallons. Pumped to distribution system volume for July 2025 was 22,878,000 gallons; an increase of 159,000 gallons or 0.7% from June 2025 to July 2025. LRWTP was running on one filter in July 2025. There were no new water connections on the south water system for the month of July 2025.

- * North Water System (LTWTP) pumped to distribution system for June 2025 was 28,980,000 gallons. July 2025 was 31,890,000 gallons; an increase of 2,910,000 gallons or 10.0% from June 2025 to July 2025. There was one new water connection on the north water system for July 2025.
- * Meter readings for July 2025 were taken by RCWSA on July 21, 2025. Bills were sent out on August 1, 2025.
- * Unaccounted for water volume (South Water System) for Junly2025 was 43.9%.
- * Unaccounted for water volume (North Water System) for July 2025 was 57.64%.
- * Total water system unaccounted for water volume for July 2025 was 48.30%.
- * At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery is ongoing.
- * Mr. Thompson stated there were no new sewer connection for July 2025.
- * Fire hydrant replacement, maintenance and valve exercising is ongoing.

VI. Consolidation of RCWSA and the City of Clayton's Water and Sewer Systems

The Board discussed billing and meter status, maintenance and developing maintenance plans and approval of the ARC Grant for a master plan for the consolidated Water and Wastewater System. Mr. Thompson stated that the RCWSA has been awarded a \$250,000 Grant from the Appalachian Regional Commission. The \$250,000 grant is a 50/50 split of the \$500,000 total cost between the ARC and the RCWSA/RCBOC.

VII. Status Report for Lake Rabun Water Treatment Plant Filter Replacement

Tom Adams began construction-installation January 20, 2025. Project completion scheduled for early September 2025.

VIII. RCWSA Resolution 2025-03 - RCBOE Wastewater Unit Rate

Mr. Cohee made a motion to approve RCWSA Resolution 2025-03, seconded by Mr. Krivsky. **ALL IN FAVOR**

IX. RCWSA Resolution 2025-04 - Execute and Implement Appalachian Regional Commission's Grant for RCWSA's Masterplan

Mr. Cohee made a motion to approve RCWSA Resolution 2025-04, seconded by Mr. Arbitter. **ALL IN FAVOR**

X. Leak Analysis and Detection

Mr. Thompson stated that the RCWSA has hired Mack Jones to assist with leak analysis and detection. Mr. Thompson stated that several data loggers have been placed and leak detection is ongoing.

XI. Approval of Invoices

Mr. Cohee made a motion to approve invoices, seconded by Mr. Joyce.
ALL IN FAVOR.

ADJOURN - Mr. Rickman made a motion to adjourn.