



Rabun County Water and Sewer Authority Meeting Minutes September 9, 2025

I. Call to Order

Vice Chairman Jeff Hunter called to order the September 2025 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, September 9, 2025 at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

II. Roll Call

Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, David Hart and Dee Van Camp were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Human Resources Coordinator Josh Rimes, Public Information Coordinator Blake Spurney and Zack Bryan with EMI were also present.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on August 12, 2025 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Cohee. **ALL IN FAVOR**

IV. General Manager's Report

- * August 2025 ending account balance was \$ 14,298.57
- * August 2025 Water System Total Billings: \$274,759.70
- * August 2025 Wastewater System Total Billings: \$159,766.12
- * August 2025 Water and Wastewater Total Billings: \$434,525.82
- * August 2025 Accounts Receivable (A/R's) \$189,846.07 as of 8-31-25
- * South Water System (LRWTP) pumped to distribution system for July 2025 was 22,878,000 gallons. Pumped to distribution system volume for August 2025 was 22,626,000 gallons; a decrease of 252,000 gallons or -1.1% from July 2025 to August 2025. LRWTP was running on one filter in August 2025. There were no new water connections on the south water system for the month of August 2025.
- * North Water System (LTWTP) pumped to distribution system for July 2025 was 31,890,000 gallons. August 2025 was 27,475,000 gallons; a decrease of 4,415,000 gallons or -13.8% from July 2025 to August 2025. There was one new

- water connection on the north water system for August 2025.
- * Meter readings for August 2025 were taken by RCWSA on August 20, 2025. Bills were sent out on August 29, 2025.
 - * Unaccounted for water volume (South Water System) for August 2025 was 43.83%.
 - * Unaccounted for water volume (North Water System) for August 2025 was 56.61%.
 - * Total water system unaccounted for water volume for August 2025 was 47.94%.
 - * At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery is ongoing.
 - * Mr. Thompson stated there was one new sewer connection for August 2025.
 - * Fire hydrant replacement, maintenance and valve exercising is ongoing.

V. RCWSA Water and Sewer Systems Update

The Board discussed billing and meter status. The Board discussed the Master Plan for the RCWSA's Water and Wastewater System. The Master Plan application was approved July 25, 2025 and will be effective October 1, 2025 through September 30, 2027.

VI. Status Report for Lake Rabun Water Treatment Plant Filter Replacement

Tom Adams began construction-installation January 20, 2025. Project completion scheduled for mid-September 2025.

VII. Leak Analysis and Detection

Mr. Thompson stated that the RCWSA has hired Mack Jones to assist with leak analysis and detection. Mr. Thompson stated that several data loggers have been placed and leak detection analysis is ongoing.

VIII. Approval of Invoices

Mr. Cohee made a motion to approve invoices, seconded by Mr. Hart.

ALL IN FAVOR.

ADJOURN - Mr. Cohee made a motion to adjourn.