



## Rabun County Water and Sewer Authority Meeting Minutes October 14, 2025

### I. Call to Order

Vice Chairman Jeff Hunter called to order the October 2025 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, October 14, 2025 at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

### II. Roll Call

Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Stephen Arbitter, Claude Rickman, David Hart and Dee Van Camp were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Human Resources Coordinator Josh Rimes and Public Information Coordinator Blake Spurney were also present.

### III. Approval of minutes from prior meetings

Minutes of the regular meeting on September 9, 2025 had been e-mailed to the members. Mr. Krivsky made a motion to approve the minutes, seconded by Mr. Van Camp. **ALL IN FAVOR.**

### IV. General Manager's Report

- \* September 2025 ending account balance was \$ 94,645.15
- \* September 2025 Water System Total Billings: \$293,275.28
- \* September 2025 Wastewater System Total Billings: \$173,885.39
- \* September 2025 Water and Wastewater Total Billings: \$467,160.67
- \* September 2025 Accounts Receivable (A/R's) \$187,069.17 as of 9-30-25
- \* South Water System (LRWTP) pumped to distribution system for August 2025 was 22,626,000 gallons. Pumped to distribution system volume for September 2025 was 26,216,000 gallons; an increase of 3,590,000 gallons or 15.9% from August 2025 to September 2025. LRWTP was running on one filter through September 11, 2025. There were no new water connections on the south water system for the month of September 2025.
- \* North Water System (LTWTP) pumped to distribution system for August 2025 was 27,475,000 gallons. September 2025 was 27,444,000 gallons; a decrease of 31,000 gallons or -.1% from August 2025 to September 2025. There was one new

water connection on the north water system for September 2025.

- \* Meter readings for September 2025 were taken by RCWSA on September 19, 2025. Bills were sent out on September 30, 2025.
- \* Unaccounted for water volume (South Water System) for September 2025 was 42.71%.
- \* Unaccounted for water volume (North Water System) for September 2025 was 57.28%.
- \* Total water system unaccounted for water volume for September 2025 was 47.50%.
- \* At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery is ongoing.
- \* Mr. Thompson stated there were no new sewer connections for September 2025.
- \* Fire hydrant replacement, maintenance and valve exercising is ongoing.

#### **V. RCWSA Water and Sewer Systems Update**

The Board discussed billing and meter status. The Board discussed the Master Plan for the RCWSA's Water and Wastewater System. The Master Plan application was approved July 25, 2025 and will be effective October 1, 2025 through September 30, 2027.

#### **VI. Status Report for Lake Rabun Water Treatment Plant Filter Replacement**

Tom Adams began construction-installation January 20, 2025. Project was completed on September 11, 2025.

#### **VII. RCWSA Resolution #2025-05 to Establish a \$200,000 Line of Credit with Rabun County Bank. Discuss and Consider for Approval.**

Mr. Rickman made a motion to approve RCWSA Resolution #2025-05, seconded Mr. Hart. **ALL IN FAVOR.**

#### **VIII. Leak Analysis and Detection**

Mr. Thompson stated that the RCWSA has hired Mack Jones to assist with leak analysis and detection. Mr. Thompson stated that several data loggers have been placed and leak detection analysis is ongoing.

#### **IX. Approval of Invoices**

Mr. Arbitter made a motion to approve invoices, seconded by Mr. Hart. **ALL IN FAVOR.**

#### **X. Executive Session**

Mr. Rickman made a motion to enter into Executive Session, seconded by Mr. Krivsky. **ALL IN FAVOR.** The board discussed ongoing litigation.

Mr. Arbitter made a motion to exit Executive Session, seconded by Mr. Rickman. **ALL IN FAVOR.**

**ADJOURN** - Mr. Rickman made a motion to adjourn.