



Rabun County Water and Sewer Authority Meeting Minutes December 9, 2025

I. Call to Order

Chairman Sam Beck called to order the December 2025 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, December 9, 2025 at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Treasurer Jerry Krivsky, Secretary Brett Cohee, Dee Van Camp, Claude Rickman and David Hart were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Public Information Coordinator Blake Spurney, Zack Bryan with EMI and others from the public were also present.

Brett Cohee made a motion, seconded by Mr. Hunter, to remove from consideration RCWSA Resolution 2025-08 adopting a 6-month moratorium on new sewer connections to the Stekoa Creek Water Reclamation Facility Wastewater System. **ALL IN FAVOR.**

III. Approval of minutes from prior meetings

Minutes of the regular meeting on November 11, 2025 had been e-mailed to the members. Mr. Hunter made a motion to approve the minutes, seconded by Mr. Rickman. **ALL IN FAVOR.**

IV. General Manager's Report

- * November 2025 ending account balance was \$116,362.76
- * November 2025 Water System Total Billings: \$288,221.92
- * November 2025 Wastewater System Total Billings: \$152,974.32
- * November 2025 Water and Wastewater Total Billings: \$441,196.24
- * November 2025 Accounts Receivable (A/R's) \$188,847.48 as of 11-30-25
- * South Water System (LRWTP) pumped to distribution system for October 2025 was 31,381,000 gallons. Pumped to distribution system volume for November 2025 was 28,501,000 gallons; a decrease of 2,880,000 gallons or -9.2% from October 2025 to November 2025. There was one new water connections on the south water system for the month of November 2025.
- * North Water System (LTWTP) pumped to distribution system for October 2025 was 23,309,000 gallons. November 2025 was 22,205,000 gallons; a decrease of

1,104,000 gallons or -4.7% from October 2025 to November 2025. There were no new water connections on the north water system for November 2025.

- * Meter readings for November 2025 were taken by RCWSA on November 19, 2025. Bills were sent out on December 1, 2025.
- * Unaccounted for water volume (South Water System) for November 2025 was 44.30%.
- * Unaccounted for water volume (North Water System) for November 2025 was 55.36%.
- * Total water system unaccounted for water volume for November 2025 was 47.96%.
- * At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery is ongoing.
- * Mr. Thompson stated there were no new sewer connections for November 2025.
- * Fire hydrant replacement, maintenance and valve exercising is ongoing.

V. RCWSA Water and Sewer Systems Update

The Board discussed billing and meter status. The Board discussed the Master Plan for the RCWSA's Water and Wastewater System. The Master Plan application was approved July 25, 2025 and will be effective October 1, 2025 through September 30, 2027. Sewer manhole locates and condition scope from Woolpert as a subconsultant for EMI to be done under the Master Plan has been reviewed and those services will be started in April 2026.

VI. RCWSA Resolution 2025-07 Adopting a Mid-Year Fiscal Year Unit Rate Increase of 4% for Water and 6% for Wastewater

Mr. Cohee made a motion to approve Resolution 2025-07, seconded by Mr. Krivsky. **ALL IN FAVOR**

VII. RCWSA Resolution 2025-08 Adopting a 6-month Moratorium on New Sewer Connections to the Stekoa Creek Water Reclamation Facility Wastewater System

The Board voted to remove this item from the agenda.

VIII. Leak Analysis and Detection

Mr. Thompson stated that the RCWSA has hired Mack Jones to assist with leak analysis and detection. Mr. Thompson stated that several data loggers have been placed and leak detection analysis is ongoing. The Board also discussed meter change outs and new Edmunds billing and financial software.

IX. Approval of Invoices

Mr. Cohee made a motion to approve invoices, seconded by Mr. Hart. **ALL IN FAVOR.**

ADJOURN - Mr. Cohee made a motion to adjourn.