



Rabun County Water and Sewer Authority Meeting Minutes March 10, 2026

I. Call to Order

Chairman Sam Beck called to order the March 2026 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, March 10, 2026 at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

II. Roll Call

Chairman Sam Beck, Vice Chairman Jeff Hunter, Secretary Brett Cohee, Dee Van Camp, John Joyce and David Hart were present at the RCWSA Business Office. A quorum was present. General Manager Brendan Thompson, Finance Manager Traci Adams, Human Resources Coordinator Josh Rimes, Zack Bryan with EMI and the mayor of the City of Clayton, Roy Quilliams, were also present.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on February 10, 2026 had been e-mailed to the members. Mr. Hunter made a motion to approve the minutes, seconded by Mr. Joyce.
ALL IN FAVOR.

IV. General Manager's Report

- * February 2026 ending account balance was \$ 80,799.16
- * February 2026 Water System Total Billings: \$315,162.50
- * February 2026 Wastewater System Total Billings: \$177,795.99
- * February 2026 Water and Wastewater Total Billings: \$492,958.49
- * February 2026 Accounts Receivable (A/R's) \$157,695.48 as of 2-28-26
- * South Water System (LRWTP) pumped to distribution system for January 2026 was 28,941,000 gallons. Pumped to distribution system volume for February 2026 was 29,760,000 gallons; an increase of 819,000 gallons or 2.8% from January 2026 to February 2026. There was one new water connection on the south water system for the month of February 2026.
- * North Water System (LTWTP) pumped to distribution system for January 2026 was 24,655,000 gallons. February 2026 was 21,681,000 gallons; a decrease of

2,974,000 gallons or -12.1% from January 2026 to February 2026. There was one new water connections on the north water system for February 2026.

- * Meter readings for February 2026 were taken by RCWSA on February 19, 2026. Bills were sent out on February 27, 2026.
- * Unaccounted for water volume (South Water System) for February 2026 was 44.9%.
- * Unaccounted for water volume (North Water System) for February 2026 was 55.6%.
- * Total water system unaccounted for water volume for February 2026 was 48.1%.
- * At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery is ongoing.
- * Mr. Thompson stated there were no new sewer connections for February 2026.
- * Fire hydrant replacement, maintenance and valve exercising is ongoing.

V. RCWSA Water and Sewer Systems Update

The Board discussed billing and meter status.

VI. Master Plan for the Consolidated Water and Wastewater System

The Board discussed the Master Plan for the RCWSA's Water and Wastewater System. The Master Plan application was approved July 25, 2025 and will be effective October 1, 2025 through September 30, 2027. Sewer manhole locates and condition scope from Woolpert, a subconsultant for EMI, to be done under the Master Plan has been reviewed and those services will be started March 9, 2026.

VII. Generators – Lake Rabun Water Treatment Plant, Raw Water Pump Station and South Tiger Booster Pump Station

The Board discussed purchasing generators for the Lake Rabun Water Treatment Plant, the Lake Rabun Raw Water Pump Station and the South Tiger Booster Pump Station. Mr. Thompson and Mr. Bryan are working on a GEMA Disaster Relief Grant to fund the purchase of the generators.

VIII. Mountain City Sanitary Sewer Improvements

The Board discussed scheduling for Design, GEFA Loan Funding, Land Acquisition, Bids and Construction. Bids are planned to go out in October 2026. Construction is planned to begin in January 2027.

IX. Stekoa Creek Water Reclamation Facility - Equalization Basin

The Board discussed the preliminary engineering details. Mr. Thompson stated that the RCWSA will be applying for a \$50,000 GEFA grant to fund this project.

X. Leak Analysis and Detection

Mr. Thompson stated that the RCWSA has hired Mack Jones to assist with leak analysis and detection. Mr. Thompson stated that several data loggers have been placed and leak detection analysis is ongoing.

XI. Approval of Invoices

Mr. Cohee made a motion to approve invoices, seconded by Mr. Joyce.

ALL IN FAVOR.

XII. Mr. Cohee announced that he would be stepping down from the RCWSA Board.

ADJOURN - Mr. Cohee made a motion to adjourn.