



## **Rabun County Water and Sewer Authority Meeting Minutes April 14, 2026**

### **I. Call to Order**

Chairman Sam Beck called to order the April 2026 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, April 14, 2026, at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

### **II. Roll Call**

Chairman Sam Beck, Vice Chairman Jeff Hunter, Dee Van Camp, David Hart, Claude Rickman were present at the RCWSA Business Office. Stephen Arbitter was present via telephone. A quorum was present including General Manager Brendan Thompson, Human Resources Coordinator Josh Rimes, Fleet Manager Rusty Hunnicutt, and Zack Bryan with EMI.

### **III. Approval of minutes from prior meetings**

Minutes of the regular meeting on March 10, 2026, had been e-mailed to the members. Mr. Hunter made a motion to approve the minutes, seconded by Mr. Hart.  
**ALL IN FAVOR.**

### **IV. General Manager's Report**

- March 2026 ending balance on RCWSA Operating Bank Account is \$ 64,736.93
- March 2026 Water System Total Billings: \$ 251,811.30
- March 2026 Wastewater System Total Billings: \$ 157,019.62
- March 2026 Water and Wastewater Total Billings: \$ 408,830.92
- March 2026 Accounts/Receivable (A/R's) \$ 158,297.34 as of 3/31/2026
- South Water System (LRWTP) pumped to distribution system volume for February 2026 was 29,760,000 gallons. Pumped to distribution system volume for March 2026 was 29,415,000 gallons; a decrease of 345,000 gallons or -1.2% from February 2026 to March 2026. There were two (2) new connections for the month of March.
- Little Tennessee WTP pumped to distribution system for February 2026 was 21,681,000 gallons. Pumped to distribution system volume for March 2026 was 23,419,000 gallons; an increase of 1,738,000 gallons or 8.0% from February 2026 to March 2026. No new connections for the month of March.

- Meter readings for March 2026 were taken by RCWSA on March 20, 2026. Bills were sent out on March 31, 2026.
- Unaccounted-for water volume for the month of March 2026 was 44.8%.
- Unaccounted-for water volume for the month of March 2026 was 55.2%
- Total Water System Unaccounted-for Volume Percentage for the month of March 2026 was 47.0%.
- At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery is ongoing.
- Mr. Thompson stated there were three (3) new sewer connections for March 2026.
- Fire hydrant replacement, maintenance and valve exercising is ongoing.

## **V. RCWSA Water and Sewer Systems Update**

The Board discussed billing and meter status.

## **VI. Master Plan for the Consolidated Water and Wastewater System**

The Board discussed the Master Plan for the RCWSA's Water and Wastewater System. The Master Plan application was approved July 25, 2025 and will be effective October 1, 2025 through September 30, 2027. Sewer manhole locates and condition scope from Woolpurt, a subconsultant for EMI, to be done under the Master Plan has been reviewed and those services started March 9, 2026.

## **VII. Generators – Lake Rabun Water Treatment Plant, Raw Water Pump Station and South Tiger Booster Pump Station**

The Board discussed purchasing generators for the Lake Rabun Water Treatment Plant, the Lake Rabun Raw Water Pump Station and the South Tiger Booster Pump Station. Mr. Thompson and Mr. Bryan have submitted a GEMA Disaster Relief Grant on March 13, 2026 to fund the purchase of the generators.

## **VIII. Mountain City Sanitary Sewer Improvements**

The Board discussed scheduling for Design, GEFA Loan Funding, Land Acquisition, Bids and Construction. Bids are planned to go out in October 2026. Construction is planned to begin in January 2027.

## **IX. Stekoa Creek Water Reclamation Facility - Equalization Basin**

The Board discussed the Preliminary Engineering Report (PER). Mr. Thompson stated that the RCWSA has applied for a \$50,000 GEFA grant to fund this PER.

## **X. Leak Analysis and Detection**

Mr. Thompson stated that the RCWSA has hired Mack Jones to assist with leak analysis and detection. Mr. Thompson stated that several data loggers have been placed and leak detection analysis is ongoing.

**XI. Approval of Invoices**

Mr. Rickman made a motion to approve invoices, seconded by Mr. Hunter.

**ALL IN FAVOR.**

**ADJOURN** - Mr. Rickman made a motion to adjourn.