



Rabun County Water and Sewer Authority Meeting Minutes May 12, 2026

I. Call to Order

Vice Chairman Jeff Hunter called to order the May 2026 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, May 12, 2026, at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

II. Roll Call

Vice Chairman Jeff Hunter, Dee Van Camp, David Hart, John Joyce, Stephen Arbitter and Kurt Cannon were present at the RCWSA Business Office. Chairman Sam Beck and Claude Rickman were present via speaker telephone. A quorum was present. In attendance were General Manager Brendan Thompson, Finance Manager Traci Adams, Human Resources Coordinator Josh Rimes, Fleet Manager Rusty Hunnicutt, Construction & Maintenance Manager Christian Lovell, Distributions & Collections Manager Shawn Lovell, and Zack Bryan with EMI.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on April 14, 2026, had been e-mailed to the members. Mr. Arbitter made a motion to approve the minutes, seconded by Mr. Joyce. **ALL IN FAVOR.**

IV. General Manager's Report

- April 2026 ending balance on RCWSA Operating Bank Account is \$ 33,615.84
- April 2026 Water System Total Billings: \$ 297,993.91
- April 2026 Wastewater System Total Billings: \$ 170,569.47
- April 2026 Water and Wastewater Total Billings: \$ 468,563.38
- April 2026 Accounts/Receivable (A/R's) \$ 139,232.68 as of 4/30/2026
- South Water System (LRWTP) pumped to distribution system volume for March 2026 was 29,415,000 gallons. Pumped to distribution system volume for April 2026 was 29,188,000 gallons; a decrease of 227,000 gallons or -.8% from March 2026 to April 2026. There were three (3) new connections for the month of April 2026.

- Little Tennessee WTP pumped to distribution system for March 2026 was 23,419,000 gallons. Pumped to distribution system volume for April 2026 was 25,074,000 gallons; an increase of 1,655,000 gallons or 7.1% from March 2026 to April 2026. There was one (1) new connection for the month of April 2026.
- Meter readings for April 2026 were taken by RCWSA on April 20, 2026. Bills were sent out on April 30, 2026.
- Unaccounted-for water volume for the South Water System for the month of April 2026 was 44.5%.
- Unaccounted-for water volume for the North Water System for the month of April 2026 was 55.0%
- Total Water System Unaccounted-for Volume Percentage for the month of April 2026 was 47.7%.
- At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery is ongoing.
- Mr. Thompson stated there were two (2) new sewer connections for April 2026.
- Fire hydrant replacement, maintenance and valve exercising is ongoing.

V. RCWSA Water and Sewer Systems Update

The Board discussed billing and meter status.

VI. RCWSA Resolution 2026-01 FY 2027 Budgets Five (5) Year Planning Period – Rates, Fees and Charges

Mr. Rickman made a motion to approve RCWSA Resolution 2026-01, seconded by Mr. Hart. **ALL IN FAVOR**

VII. RCWSA Resolution 2026-02 GDOT Utility Aid - RCWSA Contribution

Mr. Beck made a motion to approve RCWSA Resolution 2026-02, seconded by Mr. Arbitter. **ALL IN FAVOR**

VIII. Master Plan for the Consolidated Water and Wastewater System

The Board discussed the Master Plan for the RCWSA's Water and Wastewater System. The Master Plan application was approved July 25, 2025 and will be effective October 1, 2025 through September 30, 2027. Sewer manhole locates and condition scope from Woolpurt, a subconsultant for EMI, to be done under the Master Plan has been reviewed and those services started March 9, 2026.

IX. Generators - Lake Rabun Water Treatment Plant, Raw Water Pump Station and South Tiger Booster Pump Station

The Board discussed purchasing generators for the Lake Rabun Water Treatment Plant, the Lake Rabun Raw Water Pump Station and the South Tiger

Booster Pump Station. Mr. Thompson and Mr. Bryan have submitted a GEMA Disaster Relief Grant on March 13, 2026 to fund the purchase of the generators. Mr. Thompson is following up regularly on the status of the GEMA Grant.

X. Mountain City Sanitary Sewer Improvements

The Board discussed scheduling for Design, GEFA Loan Funding, Land Acquisition, Bids and Construction. Bids are planned to go out in October 2026. Construction is planned to begin in January 2027.

XI. Stekoa Creek Water Reclamation Facility - Equalization Basin

The Board discussed the Preliminary Engineering Report (PER). Mr. Thompson stated that the RCWSA has applied for a \$50,000 GEFA grant to fund this PER.

XII. Leak Analysis and Detection

Mr. Thompson stated that the RCWSA has hired Mack Jones to assist with leak analysis and detection. Mr. Thompson stated that several data loggers have been placed and leak detection analysis is ongoing.

XIII. Approval of Invoices

Mr. Joyce made a motion to approve invoices, seconded by Mr. Van Camp.
ALL IN FAVOR.

ADJOURN - Mr. Joyce made a motion to adjourn.