



Rabun County Water and Sewer Authority Meeting Minutes July 14, 2026

I. Call to Order

Chairman Sam Beck called to order the July 2026 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, July 14, 2026, at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

II. Roll Call

Chairman Sam Beck, David Hart, Stephen Arbitter, Claude Rickman, Kurt Cannon and Kenneth Free were present at the RCWSA Business Office with member Jerry Krivsky attending by phone. A quorum was present. In attendance were General Manager Brendan Thompson, Finance Manager Traci Adams, Human Resources Coordinator Josh Rimes and Zack Bryan with EMI.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on June 9, 2026, had been e-mailed to the members. Mr. Hart made a motion to approve the minutes, seconded by Mr. Cannon. **ALL IN FAVOR.**

IV. General Manager's Report

- June 2026 ending balance on RCWSA Operating Bank Account is \$ 159,922.25
- June 2026 Water System Total Billings: \$ 280,779.27
- June 2026 Wastewater System Total Billings: \$ 161,318.54
- June 2026 Water and Wastewater Total Billings: \$ 442,097.81
- June 2026 Accounts/Receivable (A/R's) \$ 122,624.27 as of 6/30/2026
- South Water System (LRWTP) pumped to distribution system volume for May 2026 was 31,667,000 gallons. Pumped to distribution system volume for June 2026 was 32,448,000 gallons; an increase of 781,000 gallons or 2.5% from May 2026 to June 2026. There was no new connection for the month of June 2026.
- Little Tennessee WTP pumped to distribution system for May 2026 was 23,294,000 gallons. Pumped to distribution system volume for June 2026 was 24,485,000 gallons; an increase of 1,191,000 gallons or 5.1% from May 2026 to June 2026. There were no new connections for the month of June 2026.

- Meter readings for June 2026 were taken by RCWSA on June 19, 2026. Bills were sent out on June 30, 2026.
- Unaccounted-for water volume for the South Water System for the month of June 2026 was 44.2%.
- Unaccounted-for water volume for the North Water System for the month of June 2026 was 54.5%
- Total Water System Unaccounted-for Volume Percentage for the month of June 2026 was 46.9%.
- At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery is ongoing. Mr. Thompson stated that the three (3) Influent Pumps and Check Valves at the SCWRF were replaced in June 2026.
- Mr. Thompson stated there were no new sewer connections for June 2026.
- Mr. Thompson stated that additional media has been ordered for the LTWTP. Evaluations of full media replacement and regrouting of filter screens at LTWTP will be done over the next 6-9 months.
- Fire hydrant replacement, maintenance and valve exercising is ongoing.

V. RCWSA Water and Sewer Systems Update

The Board discussed billing and meter status.

VI. Master Plan for the Consolidated Water and Wastewater System

The Board discussed the Master Plan for the RCWSA's Water and Wastewater System. The Master Plan application was approved July 25, 2025 and will be effective October 1, 2025 through September 30, 2027. Sewer manhole locates and condition scope from Woolpurt, a subconsultant for EMI, to be done under the Master Plan has been reviewed and those services started March 9, 2026. Sewer manhole surveying approximately 30% complete. First bill from EMI for the Sewer Surveys has been submitted for payment under SPLOST 8 and ARC Grant split 50-50.

VII. Generators - Lake Rabun Water Treatment Plant, Raw Water Pump Station and South Tiger Booster Pump Station

The Board discussed purchasing generators for the Lake Rabun Water Treatment Plant, the Lake Rabun Raw Water Pump Station and the South Tiger Booster Pump Station. Mr. Thompson and Mr. Bryan have submitted a GEMA Disaster Relief Grant on March 13, 2026 to fund the purchase of the generators. Mr. Thompson is following up regularly on the status of the GEMA Grant. Mr. Thompson also stated that a BRIC (Building Resilient Infrastructure and Communities) Grant has also been submitted as a back-up for the GEMA Grant.

VIII. Mountain City Sanitary Sewer Improvements

The Board discussed scheduling for Design, GEFA Loan Funding, Land Acquisition, Bids and Construction. Bids are planned to go out in October 2026. Construction is planned to begin in January 2027.

IX. Stekoa Creek Water Reclamation Facility - Equalization Basin

The Board discussed the Preliminary Engineering Report (PER) for the proposed Equalization Basin at the SCWRF. Mr. Thompson stated that the RCWSA has applied for a \$50,000 GEFA grant to fund this PER. GEFA has assigned project number CWHRF2026023 as the Project Number for the PER.

X. Leak Analysis and Detection

Mr. Thompson stated that the RCWSA has hired Mack Jones to assist with leak analysis and detection. Mr. Thompson stated that several data loggers have been placed and leak detection analysis is ongoing. Mr. Thompson also stated that Control Valves had been installed at the Greg Peters Tank and the Big Screamer Tank on Knots Lane to assist in water flow control to improve operations and identify leaks. Mr. Thompson indicated that Control Valves were planned to be installed also at the Mountain City Tank and the Buzzard's Roost Tank. Electrical service to Buzzard's Roost Tank is being evaluated and priced.

XI. Elections of RCWSA Officers

Chairman Beck opened the floor for nominations for Chairman, Vice-Chairman, Treasurer and Secretary. Nominees were selected and voted upon. Results were: Chairman Sam Beck, Vice-Chairman Claude Rickman, Treasurer Jerry Krivsky and Secretary Dee VanCamp. **ALL IN FAVOR.**

XII. Approval of Invoices

Mr. Rickman made a motion to approve invoices, seconded by Mr. Hart.
ALL IN FAVOR.

ADJOURN - Mr. Rickman made a motion to adjourn.