Rabun County Water and Sewer Authority
Meeting Minutes
October 13, 2026

I. Call to Order

Vice Chairman Claude Rickman called to order the October 2026 regular business meeting of the Rabun County Water and Sewer Authority (RCWSA) at 10:00 AM, October 13, 2026, at the Rabun County Water and Sewer Authority Business Office, 137 Hiawassee Street, Clayton, Ga.

II. Roll Call

Vice Chairman Claude Rickman, Treasurer Jerry Krivsky, David Hart, John Joyce, Kurt Cannon and Kenneth Free were present at the RCWSA Business Office. A quorum was present. In attendance were General Manager Brendan Thompson, Finance Manager Traci Adams, Human Resources Coordinator Josh Rimes, and Jerry Hood with EMI.

III. Approval of minutes from prior meetings

Minutes of the regular meeting on September 8, 2026, had been e-mailed to the members. Mr. Hart made a motion to approve the minutes, seconded by Mr. Krivsky. **ALL IN FAVOR.**

IV. General Manager's Report

- September 2026 ending balance on RCWSA Operating Bank Account is $74,344.46
- September 2026 Water System Total Billings: $ 358,105.79
- September 2026 Wastewater System Total Billings: $ 191,587.29
- September 2026 Water and Wastewater Total Billings: $ 549,693.08
- September 2026 Accounts/Receivable (A/R's) $ 151,065.17 as of 9/30/2026
- September 2026 310 Work Orders Completed
- South Water System (LRWTP) pumped to distribution system volume for August 2026 was 31,702,000 gallons. Pumped to distribution system volume for September 2026 was 32,013,000 gallons; an increase of 311,000 gallons or .98% from August 2026 to September 2026. There were no new connections for the month of September 2026.
- Little Tennessee WTP pumped to distribution system for August 2026 was 22,028,000 gallons. Pumped to distribution system volume for September 2026 was

21,423,000 gallons; a decrease of 605,000 gallons or -2.7% from August 2026 to September 2026. There were no new connections for the month of September 2026.

- Meter readings for September 2026 were taken by RCWSA on September 18, 2026. Bills were sent out on October 1, 2026.
- Unaccounted-for water volume for the South Water System for the month of September 2026 was 42.1%.
- Unaccounted-for water volume for the North Water System for the month of September 2026 was 53.1%
- Total Water System Unaccounted-for Volume Percentage for the month of September 2026 was 46.0%.
- At the RCWRF and the SCWRF, regular preventive maintenance on motors and machinery is ongoing. RCWSA will evaluate-estimate repairs and upgrades on the bar screen/grit chamber at SCWRF during Winter 2027.
- Mr. Thompson stated there were no new sewer connections for September 2026.
- Fire hydrant replacement, maintenance and valve exercising is ongoing.

V. RCWSA Water and Sewer Systems Update

The Board discussed billing and meter status.

VI. Master Plan for the Consolidated Water and Wastewater System

The Board discussed the Master Plan for the RCWSA's Water and Wastewater System. The Master Plan ARC Grant application was approved July 25, 2025 and the ARC Grant will be effective October 1, 2025 through September 30, 2027. Sewer manhole locates and condition scope from Woolpurt, a subconsultant for EMI, to be done under the Master Plan has been reviewed and those services started March 9, 2026. Sewer manhole surveying approximately 95% complete. Second bill from EMI for the Sewer Surveys has been submitted for payment under SPLOST 8 and ARC Grant split 50-50.

VII. Generators - Lake Rabun Water Treatment Plant, Raw Water Pump Station and South Tiger Booster Pump Station

The Board discussed purchasing generators for the Lake Rabun Water Treatment Plant, the Lake Rabun Raw Water Pump Station and the South Tiger Booster Pump Station. Mr. Thompson and Mr. Bryan have submitted a GEMA Disaster Relief Grant on March 13, 2026, to fund the purchase of the generators. Mr. Thompson is following up regularly on the status of the GEMA Grant. Mr. Thompson stated that further information concerning the project has been supplied to GEMA on October 2, 2026. Mr. Thompson also stated that a BRIC (Building Resilient Infrastructure and Communities) Grant has also been submitted as a back-up for the GEMA Grant.

VIII. Mountain City Sanitary Sewer Improvements

The Board discussed scheduling for Design, GEFA Loan Funding, Land Acquisition, Bids and Construction. RCWSA has confirmed with GEFA that the project is on the Intended Use Plan (IUP). GEFA has assigned CW2025018 as the Project Number. Depending on Land Acquisition and GEFA Funding, bids are planned to go out in July 2027. Construction is planned to begin in October 2027.

IX. Stekoa Creek Water Reclamation Facility - Equalization Basin

The Board discussed the Preliminary Engineering Report (PER) for the proposed Equalization Basin at the SCWRF. Mr. Thompson stated that the RCWSA has applied for a $50,000 GEFA grant to fund this PER**.** GEFA has assigned project number CWHRF2026023 as the Project Number for the PER. Mr. Thompson stated that the RCWSA has confirmed with GEFA that the RCWSA is still interested in the Grant. RCWSA has received a Categorical Exclusion from GaEPD dated October 2, 2026; meaning the project needs no further environmental assessment.

X. Leak Analysis and Detection

Mr. Thompson stated that the RCWSA has hired Mack Jones to assist with leak analysis and detection. Mr. Thompson stated that the RCWSA has acquired Acoustic Leak Detection Equipment for in-house leak detection. Mr. Thompson stated that the leak detection analysis is ongoing. Mr. Thompson stated that the field work for the water distribution system under the Master Plan is slated to start in early 2027.

XI. Approval of Invoices

Mr. Hart made a motion to approve invoices, seconded by Mr. Cannon.
ALL IN FAVOR.

ADJOURN - Mr. Cannon made a motion to adjourn.